



**City of Warrenton Marina Advisory Committee**  
**Regular Meeting Agenda**  
**Monday, December 15, 2025 – 2:00 PM**  
**City Hall, 225 S. Main, Warrenton, OR 97146**

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\*\*\*The meeting will be broadcast via Zoom at the following link\*\*\*

<https://us02web.zoom.us/j/5332386326?pwd=VHNVVXU5blkxbDZ2YmxlSWpha0dhUT09#success>

**Meeting ID:** 533 238 6326 | **Passcode:** 12345 | **Dial-in Number:** 253-215-8782

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Below are the methods to provide public comment and/or public testimony on a public hearing:

1. In-person: Complete a comment card and submit to the City Recorder prior to the start of the meeting.
2. Via Zoom: Register with the City Recorder, at [cityrecorder@warrentonoregon.us](mailto:cityrecorder@warrentonoregon.us) no later than 3pm the day of the meeting. Please ensure that your zoom name matches the name registered to comment.
3. Written comments: Submit via e-mail to the City Recorder, at [cityrecorder@warrentonoregon.us](mailto:cityrecorder@warrentonoregon.us), no later than 3:00 p.m. the day of the meeting.

**Public Comment:** To provide public comment, participants should register prior to the meeting. All remarks will be addressed to the whole City Commission and limited to 3 minutes per person. The Commission reserves the right to delay any action, if required, until such time as they are fully informed on a matter. Once your public comment is submitted it becomes part of permanent public record.

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1. **Call to Order**
2. **Consent Calendar**
  - A. October 2025 Meeting Minutes
3. **Reports**
  - A. Harbormaster 2025 End of the Year Report
4. **Public Comment**
5. **Business Items**
  - A. 2026 Officer Elections
  - B. Review of the Crab Pot Christmas Tree Event
6. **Discussion Items**
  - A. Crab cooking in the Hammond Marina- Mike
  - B. Zinc on Piles - Mike
7. **Good of the Order**
8. **Adjournment**

**Warrenton City Hall is accessible to the disabled. An interpreter for the hearing impaired may be requested under the terms of ORS 192.630 by contacting Hanna Bentley, City Recorder, at 503-861-0823 at least 48 hours in advance of the meeting so appropriate assistance can be provided.**



# City of Warrenton Marina Advisory Committee Minutes

City Hall, 225 S. Main Warrenton, OR 97146  
Monday 10.20.2025

**9. Marina Advisory Committee meeting called to order at 2 p.m.**

Members	Present	Excused
Jen Fowler, Chair	X	
Bill Kerr	X	
Larry Ausman	X (LATE)	
Mike Balensifer	X	
Lylla Gaebel	X	

Staff Members Present	
Jessica McDonald	Harbormaster
Shara Ford	Marina Office Secretary

**10. Consent Calendar**

**A. Meeting Minutes October 20, 2025**

<b>Motion:</b>	Move to approve the consent calendar as presented.			
<b>Moved:</b>	Balensifer			
<b>Seconded:</b>	Gaebel			
	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>
<b>Vote:</b>	X			
	X			
			X (LATE)	
	X			
	X			
<b>Passed:</b>	5/0			

**11. Public Comment**

- **None**

**12. Reports**

**1. Harbor Master report**

- Harbor master Jessica McDonald noted that marina maintainers will be doing repairs on Warrenton’s Commercial E Dock.
- Mrs. McDonald shared that the bids for E Dock pile replacement closes October 22, 2025, however because of the government shutdown the marina’s pile permits may be delayed.
- Mrs. McDonald mentioned at the end of September that staff members Don Beck, Tyler Sandridge, Shara Ford, and her self-attended the Pacific Coast Congress of Harbormasters’ fall Conference in Seaside. Mrs. McDonald noted the conference was very educational.
- Mrs. McDonald stated that Don Beck, the marinas foreman, has been conducting safety trainings for staff every week.

**13. Business Items**

A. Crab Pot Christmas Tree Lighting

- The event is set to be held December 7, 2025, 5p.m. - 7p.m.
- Chair Jen Fowler noted she is in the process of gathering donations and volunteers to help support the Crab Pot Christmas Tree Lighting event this year.

B. November Meeting

- Mrs. McDonald shared she does not have any updates for a November meeting however, November work session would be better.
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<b>Motion:</b>	Move to cancel December 15 <sup>th</sup> meeting				
<b>Moved:</b>	Chair Fowler				
<b>Seconded:</b>	Balensier				
<b>Vote:</b>	Kerr	X			
	Fowler	X			
	Ausman			X (LATE)	
	Balensifer	X			
	Gaebel		X		
<b>Passed:</b>	3/1				

iii the committee will hold the next meeting on December 15, 2025. At this meeting officer elections will be held for the year 2026.

**14. Discussion Items**

- Mike Balensifer talked about the moss accumulation in the Warrenton Marian boat slips. Mrs. McDonald shared she hopes to hire Tongue Point Students next year to help with projects such as those.
- Mr. Balensifer complimented that Hammond’s repaired launch dock looks great. He noted to make sure all bolts and screws are flush with the dock so as not to scratch boats that are docking.
- Chair Fowler noted there has been some unauthorized camping in the Hammond Marina after 7pm. Mrs. McDonald noted the police do a drive though nightly.
- Chair Fowler shared that B dock in Hammond is sagging. Mrs. McDonald noted she would like to get to D and B dock, but Warrenton’s commercial E dock is our priority this month and will continue to be a priority into early 2026.
- The next meeting will be held on December 15, 2025, at 2p.m. At this meeting the committee will hold officer elections for the year 2026.

**1. Good Of the Order**

None

**2. Adjournment**

There being no further business Chair Jen Fowler adjourned the meeting at 2:55 p.m.

Approved: \_\_\_\_\_  
Jen Folwer, Chair

Attest: \_\_\_\_\_  
Shara Ford, Marina Advisory Committee Secretary



## WARRENTON & HAMMOND MARINAS



# D OF THE YEAR REPORT

JANUARY - DECEMBER 2025 // PREPARED BY JESSICA MCDONALD

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## SUMMARY

### **Accomplishments and Projects Completed**

- Warrenton & Hammond Marina improved waterlines
- Hammond spring repairs
- Warrenton spring repairs
- Improved striping in Hammond Marina
- Successful Buoy 10
- Record year for moorage and an incredible fishing season
- Improved seasonal signage and traffic flow around Hammond restrooms
- Warrenton Marina camping reservations
- Warrenton pier ladders
- 400 ft of D Dock in Hammond
- H1/2 & H3/4 repairs
- Hammond Crab Pot Christmas Tree Lighting
- Pile permitting completed
- 21 piles replaced in Hammond Marina
-

10 piles replaced in Warrenton Marina

Removed hazardous section of electrical meters from Warrenton C Dock

- Warrenton & Hammond redesign
- \$520,000 in grants received for Hammond center launch ramp
- Staff received excellent training at the Pacific Coast Congress of Harbormasters Conference

### **Projects in Progress**

- Hammond dredge permitting
- Dock repairs and rebuilds
- Hammond launch ramp improvements
- M Dock repair
- E Dock maintenance

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## **DOCK REPAIRS 2025**





## PIER LADDERS



## PACIFIC COAST CONFERENCE FOR HARBORMASTERS

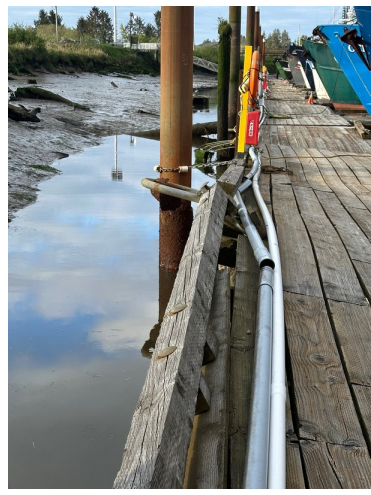


## PILE REPLACEMENT



## EXAMPLES DAMAGE FROM BROKEN PILES IN 2025

we see less each year as we replace piles



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## MARINA EVENTS