



City of Warrenton Community Library Board (WCLB)

Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Wednesday, September 10, 2025

1. Call to order

The meeting was called to order at 5:34 p.m.

Board Members	Present	Excused
Abbie Johnson	X	
Aggie Cooley	X	
Kelsey Balensifer	X	
Gregory Bian	X	
Karyn Grass	X	
Amanda Donovan	X	
Andrew Walker, Chair	X	

Staff Members	
Library Director Josh Saranpaa	Present

2. Roll Call

Roll was taken.

3. Recognition of Guests

There were no guests present.

4. Public Comment

There was no public comment.

5. Consent Calendar

**Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the Library Board.*

A. Meeting Minutes, 6.11.25

The footer on the minutes needs to be updated with the right info, and Saranpaa will remove the hanging "and" at the end of the sentence in his director's report section (under item 6A).

Motion:	Move to approve the consent calendar as amended.				
Moved:	Balensifer				
Seconded:	Cooley	Aye	Nay	Abstain	Recused
Vote:	Johnson	X			
	Cooley	X			
	Balensifer	X			

	Bian	X			
	Grass	X			
	Donovan	X			
	Walker	X			
Passed:	7/0				

6. Discussion items

A. Library director's report

Saranpaa shared a written report, and highlighted some items from the report verbally. The four new computers have been set up, and they have several Microsoft programs installed that have previously been requested by patrons. The library will soon have one WiFi hotspot for check out as well. The bilingual story times have started and are being conducted monthly by Norma Hernandez with Consejo Hispano. Grass asked how this is being advertised. Saranpaa responded that it is primarily word of mouth right now. The new youth service coordinator Melissa Tesauro started and has revived some of the programs that had been paused while the library was short staffed. Oregon First Lady Aimee Kotek Wilson came for a special story time in partnership with Dolly Parton's Imagination Library. Saranpaa pointed out that he had added a column on the page of statistics to offer comparison to last year's data. Grass asked why some of the numbers are lower this year. Saranpaa explained that physical library space and budget are both limited, which has led to a reduction in new collection purchases. Staff overwhelmed themselves testing new adult programs last year, but had limited attendance, so the adult programs have been more finely tuned this year. Youth programs during the last few months were limited because the library was without a youth coordinator. Saranpaa is looking to apply for a grant for additional shelving to house more collection items.

B. Friends of the Warrenton Community Library update

The bilingual children's book section was enhanced with 60 new items, thanks to an earmarked donation to the Friends. The Friends changed the nonprofit's bank account signers due to new officers being elected. The Friends are currently in the process of drafting a new organization logo that incorporates the library's new logo. The third quarter issue of the Friends newsletter will go out later this month. The Friends also worked with staff to compile Summer Reading Program stats to be sent to sponsors.

7. Action items

None.

8. Good of the Order

Grass asked if there was any progress on getting a new building. City Manager Esther Moberg met with Andy Shaw from the Northwest Oregon Housing Authority in August. City staff remains optimistic, but there is no definitive answer yet.

9. Adjournment

There being no further business, the meeting was adjourned at 5:51 pm.

Attest:

Kelsey Balensifer
 Secretary

Approved:

[Signature]
 Chair