



City of Warrenton Community Library Board
Regular Meeting Agenda
Wednesday, September 10, 2025 – 5:30 PM
City Hall, 225 S. Main, Warrenton, OR 97146

The meeting will be broadcast via Zoom at the following link

<https://us02web.zoom.us/j/6758597367?pwd=p859zjCbEVnebETMPt0ONoVdK7UfgW.1&omn=81831775796>

Meeting ID: 675 859 7367 | **Passcode:** 1234 | **Dial-in Number:** 669-444-9171

Below are the methods to provide public comment and/or public testimony on a public hearing:

1. In-person: Complete a comment card and submit to the Library Director prior to the start of the meeting.
2. Via Zoom: Register with the Library Director at jsaranpaa@warrentonoregon.us no later than 3pm the day of the meeting. Please ensure that your zoom name matches the name registered to comment.
3. Written comments: Submit via e-mail to the Library Director at jsaranpaa@warrentonoregon.us, no later than 3:00 p.m. the day of the meeting.

Public Comment: To provide public comment, participants should register prior to the meeting. All remarks will be addressed to the whole Library Advisory Board and limited to 3 minutes per person. The Advisory Board reserves the right to delay any action, if required, until such time as they are fully informed on a matter. Once your public comment is submitted it becomes part of permanent public record.

1. **Call to Order**
2. **Roll Call**
3. **Recognition of Guests**
4. **Public Comment**
5. **Consent Calendar**
 - A. Regular Meeting Minutes 6.11.2025
6. **Discussion Items**
 - A. Library Director's Report
 - B. Friends of Warrenton Community Library update
7. **Business Items**
8. **Good of the Order**
9. **Adjournment**

Warrenton City Hall is accessible to the disabled. An interpreter for the hearing impaired may be requested under the terms of ORS 192.630 by contacting Hanna Bentley, City Recorder, at 503-861-0823 at least 48 hours in advance of the meeting so appropriate assistance can be provided.



City of Warrenton Community Library Board (WCLB)

Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Wednesday, June 11, 2025

1. Community Library Board meeting called to order at 5:33 pm.

All members present briefly introduced themselves. Chair Andrew Walker could not attend. Vice Chair Kelsey Balensifer will run the meeting.

2. Roll Call

Members	Present	Excused
Abbie Johnson	X	
Aggie Cooley	X	
Kelsey Balensifer	X	
Gregory Bian	X	
Karyn Grass	X	
Amanda Donovan	X	
Andrew Walker, Chair		X

Staff Members Present	
Library Director Josh Saranpaa	Present

3. Recognition of Guests

No guests present.

4. Public Comment

No public comment.

5. Consent Calendar

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the Warrenton Community Library Board.

A. Regular Meeting Minutes 3.12.2025

B. Special Meeting Minutes 3.19.2025

Motion:	Move to approve the consent calendar as presented.				
Moved:	Aggie Cooley				
Seconded:	Amanda Donovan	Aye	Nay	Abstain	Recused
Vote:	Johnson	X			
	Cooley	X			

	Balensifer	X			
	Bain	X			
	Grass	X			
	Donovan	X			
	Walker				
Passed:	6/0				

6. Discussion Items

A. Library Director’s Quarterly Report

Josh briefly recapped the highlights in the Quarterly Report. Highlights included the acceptance of a \$9,000 grant for new computers, redesign of the library’s logo, and

B. Friends of Warrenton Community Library Update

In the absence of Chair Walker, Vice Chair Kelsey Balensifer gave update. Friends of Warrenton Community Library (Friends) recently held elections for their board. Friends purchased and received an order of roughly 60 bilingual Spanish/English children’s books per a restricted donation of \$700.

Friends had a rock painting booth at the library’s Summer Reading Program Kick-off party, led by Aggie and Nettie.

Library After Dark (LAD) is in their summer break period for the next four (4) months. Gaetano’s Market and Deli has been sponsoring food for the LAD events.

Friends is in the process of finalizing the next fiscal year’s budget, as well as updating their logo to help reflect their support of the library.

Cass, library assistant, submitted a grant to Kroger for the food pantry—sponsored by the Friends—but the grant was not funded.

7. Business/Action Items

No action items.

8. Good of the Order

Vice Chair Balensifer informed the Board that any notes taken by any member of the Board are subject to public records requests.

Karyn asked for an update on the purchase of a new building. Library Director Josh said that there isn't any updates—City Manager and Josh will be meeting with NWOHA to discuss purchasing the building in July.

Next meeting September 10, at 5:30pm.

9. Adjournment

There being no further business, Vice Chair Balensifer adjourned the meeting at 5:54 pm.

Approved:

Attest:

Andrew Walker, Chair

Name, Secretary

DRAFT

Quarter in Brief

- **June:**

- June Library Closures: June 19th (Juneteenth Holiday)
- New computer terminals were ordered to fulfill technology grant for public computers, new computers have Microsoft Word, Excel, and Powerpoint.
- Special performances:
 - June 20th - Creature Teachers
 - Summer Reading Kickoff Party - June 7th
- Children's programming:
 - Kaleidoscope Play & Learn, Lego Club, Storytime, Game Club, Homeschool Hangout, Learn to Crochet with Mary Bacon
- Adult Programming:
 - Color Along Club (16+), Library Jeopardy Night
- Children's Art Club put on hiatus for months of June and July.

- **July:**

- July Library Closures: July 4th (Independence Day Holiday)
- Special performances/programs:
 - July 10 - Dragon Puppet Theater
 - July 16 - Power Play for the Planet
 - July 25 - Community Conversation with Wendy Usher, "What Matters at Life's End."
- Children's programming:
 - Kaleidoscope Play & Learn, Lego Club, Storytime, Game Club, Homeschool Hangout, Learn to Crochet with Mary Bacon
- Adult Programming:
 - Color Along Club (16+), Library Jeopardy Night
- Arts and Crafts Supply Swap cancelled due to lack of participation.
- First Bilingual Storytime with Norma Hernandez from Consejo Hispano
- New Youth Services Librarian Melissa Tesauro joins team.

- **August:**

- No Library Closures in August
- Special Performances/Programs: Oregon Humanities Community Conversations: *Talking About Values Across Political Divides*
- Art Club resumes- open studio crafting 2x per week, guided project work 2x per week
- Children's programming:
 - Kaleidoscope Play & Learn, Lego Club, Storytime, Art Club, Homeschool Hangout, Bilingual Storytime
- Adult Programming:
 - Color Along Club (16+), Mindful Making (16+), Community Reading Group
- Final day of school district Summer Lunch program was August 14.

Updates:

Utilizing the \$9,000 grant received earlier in the year, we purchased and installed four (4) new public computers. These computers are replacing four 10 year-old machines that would freeze up, or run incredibly slowly. The new computers come equipped with Microsoft Word, Excel, and Powerpoint, which is an upgrade from the previous “OpenOffice” software the old computers had.

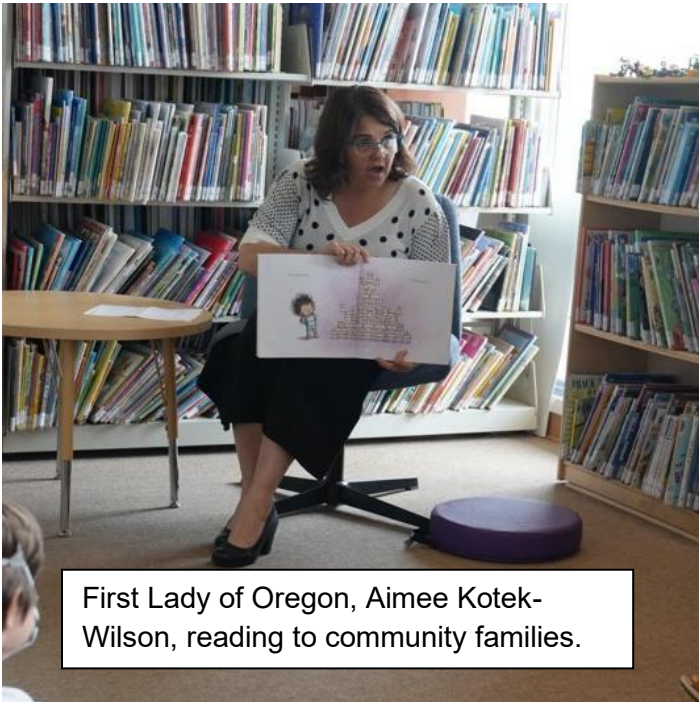
I have purchased, and am waiting for the delivery of, one wireless hotspot to add to our library collection. This device will help our community members who may not have the means to purchase internet stay connected with family, friends, and access crucial information they otherwise would not be able to without access to reliable internet.

As noted above, we hosted two “Community Conversations” in partnership with Oregon Humanities. These conversations discussed end-of-life planning (wills, advanced directives, etc.) and how to communicate across political divides. Unsurprisingly, the talking values across political divides conversation was very popular, totaling roughly 15 people in attendance.

In July we launched our first “Bilingual Storytime” in partnership with Consejo Hispano. Norma Hernandez of Consejo Hispano has agreed to do a bilingual storytime the last Saturday of every month. This was originally planned to showcase our new bilingual children’s books that were donated by the Friends of Warrenton Community Library. We have decided to make a monthly program of it, and the August storytime had eight (8) children in attendance—four of which were part of the Latinx community we are aiming to reach with these materials.

Our new Youth Services Library Assistant, Melissa Tesauro, started in mid-July. She has hit the ground running, and is fast proving to be an excellent addition to the team.

We had a special storytime in August in partnership with the Dolly Parton Imagination Library and the Governor’s Office. The First Lady of Oregon, Aimee Kotek-Wilson, visited our library and read a book from the Dolly Parton Imagination Library to the families in attendance.



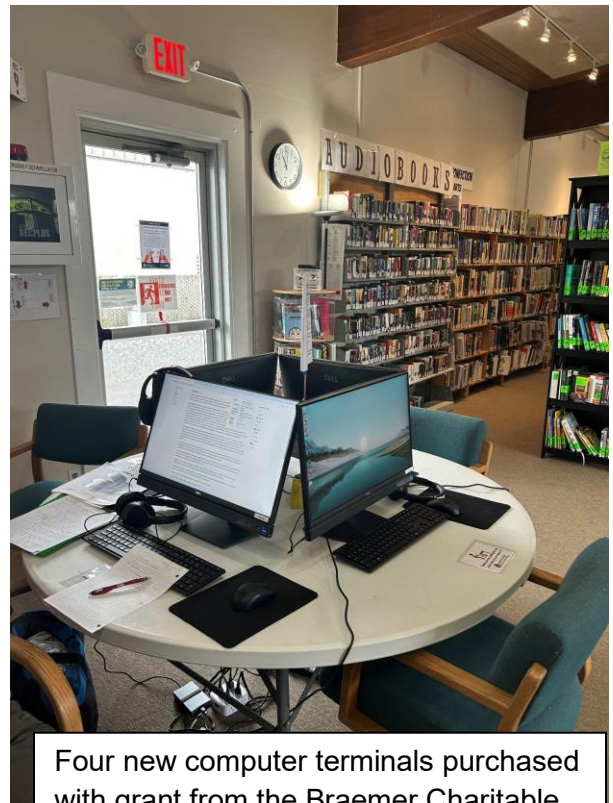
First Lady of Oregon, Aimee Kotek-Wilson, reading to community families.



First Lady of Oregon, Aimee Kotek-Wilson, meeting Warrenton City Commission Jess Sollaccio and her son.



WCL staff and First Lady of Oregon (left to right: Melissa Tesauro, Josh Saranpaa, Aimee Kotek-Wilson, Cass Williams)



Four new computer terminals purchased with grant from the Braemer Charitable Trust

Statistics

Computer Users (Estimated)	2025	2024
June	215	212
July	229	231
August	215	239

Volunteer Hours	2025	2024
June	63.75	61.25
July	72.5	83.25
August	71	123.75

Items Added By Item Type	2025	2024
Childrens'	144	229
Adult	192	244
Non-Book Items (DVDs & Things)	3	33

Circulation Transactions (6/1/25-8/31/25)	2025	2024
Checkouts	3,811	4,929
Renewals	916	1209

Library Visitors (Estimated)	2025	2024
June	1355	1350
July	1180	1217
August	1205	1264

Cards Issued (6/1/25-8/31/25)	2025	2024
Adults	62	81
Children	7	36

Adult Programs Held	2025	2024
June	2	17
July	3	18
August	4	19

Childrens' Programs Held	2025	2024
June	18	46
July	20	46
August	24	42

Summer Reading Statistics

-Duration of the SRP (in weeks)?

The Warrenton Summer Reading program was 13 weeks in duration, from June 1st 2025 to August 31st.

-How many people signed up to participate (adults, kids, total)?

130 participants signed up!

39 Adult Participants

11 Teen Participants

30 Junior Participants (Ages 8-12),

50 Early Reader Participants (Ages 7 and under)

-How many hours were logged (adults, kids, total)?

Total number of minutes logged was 64,000 minutes!

Adult Minutes Logged: 44,300 Minutes

Teen Minutes Logged: 900 Minutes

Junior Minutes Logged: 7,600 Minutes

Early Readers Minutes Logged: 11,200 Minutes

-How many free books were given away?

86 prize books were ordered for Summer Reading prizes, with additional items being donated from the community!

-How many SRP events/programs were held?

In addition to regular library programming (Storytime held 2x weekly, Lego Club, Art Club) there were 3 special guest programs for summer reading: The Creature Teachers, Dragon Puppet Theater, and the Museum of Natural and

Cultural History - Power Play for the Planet.

Our total programs held during summer reading were:

Kids: 63 programs, 3 special events

Adults: 8 programs, 2 special events/guest speakers

-How many people attended those events/programs?

Weekly regular library program attendance varied with as few as 2 attendees and as many as 10.

Creature Teachers: 50 audience members

Dragon Theater Puppet Show: 20 audience members

Power Play for the Planet: 3 participants

Adult Program Attendance:

Oregon Humanities Project Community Conversations

What Matters At Life's End: 4 participants

Communicating Values Across Political Divides: 14 participants

-What free activities were available at the kickoff party (rock painting, etc.)?

Activities available during the kickoff party:

Arts and crafts activities (coloring pages, craft project)

Open play in children's section: Toys, duplo block building, dress up box

Chalkboard art (teen vault)

Rock Painting station

Barbecue with hot dogs, chips, capri suns provided

The Aunties LLC Face painters attended, but attendees did need to pay for face painting

Music

Bubbles

Sidewalk chalk outside

Schools

