



City of Warrenton Community Library Board
Regular Meeting Agenda
Wednesday, March 18, 2026 – 5:30 PM
City Hall, 225 S. Main, Warrenton, OR 97146

The meeting will be broadcast via Zoom at the following link

<https://us02web.zoom.us/j/6758597367?pwd=p859zjCbEVnebETMPt0ONoVDK7UfgW.1&omn=88098197194>

Meeting ID: 675 859 7367 | **Passcode:** 1234 | **Dial-in Number:** 253-215-8782

Below are the methods to provide public comment and/or public testimony on a public hearing:

1. In-person: Complete a comment card and submit to the Library Director prior to the start of the meeting.
2. Via Zoom: Register with the Library Director at jsaranpaa@warrentonoregon.us no later than 3pm the day of the meeting. Please ensure that your zoom name matches the name registered to comment.
3. Written comments: Submit via e-mail to the Library Director at jsaranpaa@warrentonoregon.us, no later than 3:00 p.m. the day of the meeting.

Public Comment: To provide public comment, participants should register prior to the meeting. All remarks will be addressed to the whole Library Board and limited to 3 minutes per person. The Library Board reserves the right to delay any action, if required, until such time as they are fully informed on a matter. Once your public comment is submitted it becomes part of permanent public record.

1. **Call to Order**
2. **Roll Call**
3. **Recognition of Guests**
4. **Public Comment**
5. **Consent Calendar**
 - A. Regular Meeting Minutes 12.10.2025
6. **Discussion Items**
 - A. Library Director's Quarterly Report
 - B. Friends of Warrenton Community Library Update
7. **Business Items**
8. **Good of the Order**
9. **Adjournment**

Warrenton City Hall is accessible to the disabled. An interpreter for the hearing impaired may be requested under the terms of ORS 192.630 by contacting Hanna Bentley, City Recorder, at 503-861-0823 at least 48 hours in advance of the meeting so appropriate assistance can be provided.



City of Warrenton Community Library Board (WCLB)

Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Wednesday, December 10, 2025

1. Call to order

The meeting was called to order at 5:32 p.m.

Board Members	Present	Excused
Abbie Johnson	X	
Aggie Cooley	X	
Kelsey Balensifer	X	
Gregory Bian	X	
Karyn Grass	X	
Amanda Donovan		
Andrew Walker, Chair	X	

Staff Members	
Library Director Josh Saranpaa	Present

2. Roll Call

Roll was taken.

3. Recognition of Guests

Harry Grass was present as a guest.

4. Public Comment

There was no public comment.

5. Consent Calendar

**Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the Library Board.*

A. Meeting Minutes, 9.10.25

Balensifer noted that the spelling of Bian's name was incorrect in the draft minutes. She apologizes for the error and will get this corrected. There were no other corrections or additions to the draft minutes.

Motion:	Move to approve the consent calendar as amended.				
Moved:	Balensifer				
Seconded:	Cooley	Aye	Nay	Abstain	Recused
Vote:	Johnson	X			
	Cooley	X			

	Balensifer	X			
	Bain	X			
	Grass	X			
	Donovan				
	Walker	X			
Passed:	6/0				

6. Discussion Items

A. Library Director's Report

Saranpaa shared that the Clatsop County Cultural Coalition awarded the full \$2,500 grant for new shelving at the Warrenton Community Library. He has to attend a grant award ceremony in January to receive the funds. The grant will not cover the full amount of the shelves. The library will host a ClatsopWORKS summer intern for 2026. He applied to ClatsopWORKS to get a scholarship to pay the wages of the intern, and that was also approved. Saranpaa shared some of the basic stats that were included in his quarterly report. Balensifer expressed appreciation to Saranpaa for successfully applying for grant funds for the library.

B. Friends of Warrenton Community Library Update

Walker asked Balensifer to give the update, since he was absent from the last Friends board meeting. Balensifer shared that new 2025 program recaps are being sent to program sponsors. The current programs supported by the Friends group are Library After Dark and the Summer Reading Program. Updated annual dues renewal letters are also being mailed out. The October Library After Dark author was Jan Bono, and there were 14 attendees. The November event had 11 attendees to listen to author and journalist R.J. Marx. The next author talk is Saturday, December 13. The author is Brittany Sweet, who writes children's books and poetry.

7. Business Items

A. Nomination of Officers for 2026

Walker asked for clarification on the roles needed. Saranpaa said he fills the secretary role, but then delegates to a board member who wants to assist with taking minutes. The board needs a chair and vice-chair position.

Motion:	Move to nominate Walker as chair for 2026.				
Moved:	Grass				
Seconded:	Balensifer	Aye	Nay	Abstain	Recused
Vote:	Johnson	X			
	Cooley	X			
	Balensifer	X			
	Bain	X			
	Grass	X			
	Donovan				
	Walker	X			
Passed:	6/0				

Motion:	Move to nominate Balensifer as vice-chair for 2026.				
Moved:	Cooley				
Seconded:	Grass	Aye	Nay	Abstain	Recused
Vote:	Johnson	X			
	Cooley	X			
	Balensifer	X			
	Bain	X			
	Grass	X			
	Donovan				
	Walker	X			
Passed:	6/0				

B. Scheduling Meetings for 2026

The proposed 2026 meeting dates are March 11, June 10, Sept. 9 and Dec. 9. Walker asked if anyone has an issue with those dates. The time will be 5:30 p.m. at City Hall.

Motion:	Move to approve the 2026 meeting schedule as presented.				
Moved:	Balensifer				
Seconded:	Cooley	Aye	Nay	Abstain	Recused
Vote:	Johnson	X			
	Cooley	X			
	Balensifer	X			
	Bain	X			
	Grass	X			
	Donovan				
	Walker	X			
Passed:	6/0				

8. Good of the Order

Saranpaa pointed out that Grass' term was expiring, but she did reapply for another term. The library is having a \$5 fill-a-bag book sale this week. One bag, per person, per day. Next week is the children's toy, book and clothing swap. Anyone can bring items to donate and take items during the swap. Grass asked about how much money is made in each fill-a-bag book sale. Saranpaa said each fill-a-bag book sale is about \$400, and they try to have the sale once a quarter. This is in addition to the regular daily sale of items from the book sale area in the back room. Grass said the Astoria Public Library is now open, and the space is beautiful. Saranpaa said that the City of Warrenton is close to getting an answer on the potential purchase of a new building.

9. Adjournment

There being no further business, the meeting was adjourned at 5:52 pm.

Approved:

Attest:

Chair

Secretary

DRAFT

Quarter in Brief

- **December:**
 - Library Closures: 12/24 & 12/25, Christmas Holiday
 - Fill-a-bag sale, week of 12/9-12/13
 - Children's Toy, Book, and Clothing Swap 12/16-12/20
 - Library After Dark with Author Brittany Sweet
 - Holiday Wrap Party 12/19
 - 3 special holiday art activities: Make Your Own Ornaments, DIY Decorations, Simple Handmade Gifts
 - Pajama Party / Frozen screening 12/12
 - Adult Programs Offered: Color-Along Club, Community Reading Group
 - Children's Programs Offered: Kaleidoscope Play & Learn (Hosted by Library), Lego Club, Storytime, Art Club, Homeschool Hangout

- **January:**
 - January Closures: 1/1, New Year's Day, 1/20, Observed MLK Jr. Day
 - Began programming survey seeking community feedback for new program creation
 - Library After Dark with author Jerry Sutherland
 - Special Book Display highlighting Library's fitness DVDs and books for New Year's Resolutions
 - Fine Free January - amnesty month for overdue items and long unpaid fines.
 - New weekly program introduced for adults for month of January- Crafting Book Club. Patrons bring in their crafting projects to work on while listening to an audiobook. Program only held in January, cancelled due to lack of attendance/community engagement with program.
 - New all ages weekly program introduced: Lunch At The Library, an opportunity for community connection. Community is welcome to bring their own lunch and share a meal with library staff in the meeting room, conversation/discussion topics around recently read/enjoyed books and movies.
 - Children's Programs Offered: Kaleidoscope Play & Learn (Hosted by Library), Lego Club, Storytime, Art Club, Homeschool Hangout
 - Adult Programs Offered: Crafting Book Group, Community Reading Group, Lunch at the Library

- **February:**
 - Library Closures: 2/17 Observed Presidents' Day Holiday
 - Library After Dark with author James A. Tweedie
 - New Programs created for teens, taking into account community feedback: Teen Gaming Club, Teen Anime Club
 - Children's Programs Offered: Kaleidoscope Play & Learn (Hosted by Library), Lego Club, Storytime, Art Club, Homeschool Hangout
 - Adult Programs Offered: Crafting Group, Lunch at the Library, Community Reading Group
 - New Programs offered for adults: Open crafting group
 - Special Speaker: Zachary Stocks of Oregon Black Pioneers, speaking on the Shorey family in Hammond.

Updates:

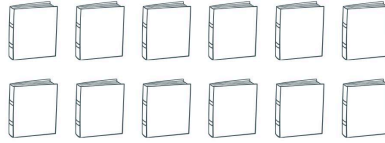
- New shelving has been ordered utilizing the \$2,500 grant received from the Clatsop County Cultural Coalition.
- The three library directors (Seaside, Astoria, Warrenton) are in the process of evaluating new library circulation software. New software wouldn't be put in place until current software contract expires at the end of 2027.
- Update on potential new building: we don't know anything more at this time. We should have more information in April on whether there will or will not be a move to a new space.



Three full tables of donations for the Children's Toys/Books/Clothing Swap



2026 Library Visits



Library punch cards introduced in January of 2026- patrons who visit the library receive one stamp per library visit- a full punch card is good for one free item from the used book sale.




Director Josh Saranpaa receiving grant award from Clatsop County Cultural Coalition for new library shelving.




"Blind Date with a Book" offerings for Valentine's Day Week



Black History Month book display for adults.



Read. Gather. Grow. 

Wednesday, February 25 @ 5:00pm
Oregon Black Pioneers Presents:
The Shoreys in Hammond
with speaker **Zachary Stocks**.

In the 1910s, Capt. William Shorey and his family were prominent members of Oakland, California's Black upper class. But in the 1920 census, his wife (now a widow) and their children were living in the tiny town of Hammond on the Oregon Coast. Zachary Stocks of Oregon Black Pioneers will describe how this wealthy Black family ended up there, and how he uncovered the story.

Promotion for special guest speaker Zachary Stocks' presentation, "The Shoreys in Hammond."

Statistics

Computer Users (Estimated) 12/1/25 - 2/28/26	
December	225
January	225
February	225

Volunteer Hours 12/1/25 - 2/28/26	
December	58.25
January	62.5
February	56.25

Items Added By Item Type 12/1/25 - 2/28/26	
Childrens'	73
Adult	134
Non-Book Items (DVDs & Things)	17

Adult Programs Held 12/1/25 - 2/28/26	
December	3
January	14
February	14

Cards Issued 12/1/25 - 2/28/26	
Adults	68
Children	15

Childrens' Programs Held 12/1/25 - 2/28/26	
December	25
January	21
February	18

Circulation Transactions 12/1/25 - 2/28/26	
Checkouts	3,493
Renewals	838

Teen Programs Held 12/1/25 - 2/28/26	
December	0
January	0
February	8