



**City of Warrenton City Commission**  
**Regular Meeting Agenda**  
**Tuesday, May 26, 2026 – 6:00 PM**  
**City Hall, 225 S. Main, Warrenton, OR 97146**

---

\*\*\*The meeting will be broadcast via Zoom at the following link\*\*\*

<https://us02web.zoom.us/j/5332386326?pwd=VHNVVXU5blkxbDZ2YmxlSWpha0dhUT09#success>

**Meeting ID:** 533 238 6326 | **Passcode:** 12345 | **Dial-in Number:** 253-215-8782

---

Below are the methods to provide public comment and/or public testimony on a public hearing:

1. In-person: Complete a comment card and submit to the City Recorder prior to the start of the meeting.
2. Via Zoom: Register with the City Recorder, at [cityrecorder@warrentonoregon.us](mailto:cityrecorder@warrentonoregon.us) no later than 3pm the day of the meeting. Please ensure that your zoom name matches the name registered to comment.
3. Written comments: Submit via e-mail to the City Recorder, at [cityrecorder@warrentonoregon.us](mailto:cityrecorder@warrentonoregon.us), no later than 3:00 p.m. the day of the meeting.

**Public Comment:** To provide public comment, participants should register prior to the meeting. All remarks will be addressed to the whole City Commission and limited to 3 minutes per person. The Commission reserves the right to delay any action, if required, until such time as they are fully informed on a matter. Once your public comment is submitted it becomes part of permanent public record.

---

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Consent Calendar**
  - A. City Commission Minutes 2026.05.12
  - B. Police Department Statistics Report April 2026
4. **Reports & Presentations**
5. **Public Comment & Correspondence**
6. **Public Hearings**
7. **Business Items**
  - A. Warrenton Rural Fire District IGA
  - B. Public Safety Fee Ordinance
  - C. Consideration of Street Closure at SE 2nd St and Marlin Dr
8. **Discussion Items**
9. **Good of the Order**
10. **Executive Session**
11. **Adjournment**

**Warrenton City Hall is accessible to the disabled. An interpreter for the hearing impaired may be requested under the terms of ORS 192.630 by contacting Hanna Bentley, City Recorder, at 503-861-0823 at least 48 hours in advance of the meeting so appropriate assistance can be provided.**



# City of Warrenton City Commission Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Tuesday, May 12, 2026

1. City Commission meeting called to order at 6:00pm.
2. Pledge of Allegiance

Commission Members	Present	Excused
Gerald Poe	X	
Jessica Sollaccio	X	
Mike Moha	X	
Paul Mitchell	X	
Henry A. Balensifer III, Mayor	X	

Staff Members Present	
City Manager Esther Moberg	City Recorder Hanna Bentley
Finance Director Jessica Barrett	Public Works Director Kevin Gorman
Planning Director Anne Marie Skinner	Senior Police Officer Josh Hollaway

### 3. Consent Calendar

*\*Items on the consent calendar have previously been discussed and/or are considered routine. Approval of the consent calendar requires a motion, a second, and no discussion, unless requested by a member of the City Commission.*

- A. City Commission Meeting Minutes 2026.04.28
- B. Lightspeed Networks Franchise Agreement

<b>Motion:</b>	Move to approve the consent calendar as presented.				
<b>Moved:</b>	Sollaccio				
<b>Seconded:</b>	Poe	Aye	Nay	Abstain	Recused
<b>Vote:</b>	Poe	X			
	Sollaccio	X			
	Moha	X			
	Mitchell	X			
	Balensifer	X			
<b>Passed:</b>	5/0				

### 4. Reports & Presentations

- A. Development Experience Task Force Report

Commission Mitchell reviewed the entirety of the development experience task force report included in the meeting packet. He asked task force member John Nygaard to provide comments

regarding street designs. Commissioner Mitchell noted concerns regarding a need for stronger communication between builders, homeowners, and the city government. Nygaard provided brief comments on recommendation seven regarding in-lieu sidewalk fees. Task Force member David Reed provided brief comments on the task force. City Manager Esther Moberg provided comments on her response included in the meeting packet. Mayor Balensifer noted there will be a meeting with pertinent stakeholders before full adoption of these recommendations.

<b>Motion:</b>	Move to accept the report and refer it to the planning commission and any other relevant departments.				
<b>Moved:</b>	Sollaccio				
<b>Seconded:</b>	Moha	Aye	Nay	Abstain	Recused
<b>Vote:</b>	Poe	X			
	Sollaccio	X			
	Moha	X			
	Mitchell	X			
	Balensifer	X			
<b>Passed:</b>	5/0				

## 5. Public Comment & Correspondence

City Esther Manager Moberg introduced the new Planning Director, Anne Marie Skinner.

### A. Jen Fowler - Big Game Fishing

<b>Motion:</b>	Move to lay Big Game Fishing on the table for discussion as item 7C.				
<b>Moved:</b>	Sollaccio				
<b>Seconded:</b>	Mitchell	Aye	Nay	Abstain	Recused
<b>Vote:</b>	Poe	X			
	Sollaccio	X			
	Moha	X			
	Mitchell	X			
	Balensifer	X			
<b>Passed:</b>	5/0				

### B. Public Comment

Tony Faletti provided comments regarding safety concerns of dead trees at Quincy Robinson Park. He additionally noted he is glad to see the improvements at Seafarer's Park.

## 6. Public Hearing

## 7. Business Items

### A. Consideration of Resolution No. 2729 — Establishment of the Facilities Maintenance Fund

Finance Director Jessica Barrett presented Resolution 2729 noting that it is an update to the language to remove Head Start and include city-owned buildings not maintained by enterprise funds.

<b>Motion:</b>	Move to adopt Resolution No. 2729 establishing a reserve fund for the Facilities Maintenance Fund and repealing Resolution No. 2329.				
<b>Moved:</b>	Moha				
<b>Seconded:</b>	Mitchell	Aye	Nay	Abstain	Recused
<b>Vote:</b>	Poe	X			
	Sollaccio	X			
	Moha	X			
	Mitchell	X			
	Balensifer	X			
<b>Passed:</b>	5/0				

B. Consideration of Amplified Sound Permit – Warrenton Kids Inc. Hit-A-Thon

Public Works Director Kevin Gorman reviewed the request from Warrenton Kids Inc. regarding amplified sound.

<b>Motion:</b>	Move to approve the amplified sound permit for the Warrenton Kids Inc. Hit-A-Thon from 8am to 7pm on Saturday May 16 <sup>th</sup> .				
<b>Moved:</b>	Mitchell				
<b>Seconded:</b>	Poe	Aye	Nay	Abstain	Recused
<b>Vote:</b>	Poe	X			
	Sollaccio	X			
	Moha	X			
	Mitchell	X			
	Balensifer	X			
<b>Passed:</b>	5/0				

Mayor Balensifer requested a deviation from the current topic to ask Gorman a question about Quincy Robinson Park. The commission granted his request. Mayor Balensifer asked about the current process of evaluating trees that are not an immediate danger to the public; Gorman responded that this is an outsourced task.

C. Jen Fowler Big Game Fishing Lease

City Manager Esther Moberg noted that staff are of the opinion that renovations could be completed in the next 60 to 90 days. She requested that an extension be considered when we get closer to the deadline and noted that she plans to meet with Big Game Fishing to get this executed. Jen and Jim Fowler, owners of Big Game Fishing, provided brief comments regarding concerns with moving processing in the back building and noted that it has a large cost. Jen Fowler noted that recently Pacific Power was at the property and noted that to move the power pole, it would take the company roughly two months and an easement

from the city will be required. There was consensus to move forward with staff's recommendation. There were no objections.

## **8. Discussion Items**

### **A. Sanitation Services Review Before Budget Meeting**

Barrett reviewed the proposed budget regarding rate changes for the sanitation department and the potential for a full rate study for fiscal year July 2026 to June 2027. City Manager Esther Moberg provided comments on the options available to reduce budget shortfall and noted significant increases in tipping fees and increased frequency for emergency repairs of the garbage trucks. It was noted that if the rate is not increased in July, they will not be able to do a full rate review in the upcoming fiscal year. There was brief discussion on equipment replacement schedules and comparative fees.

Mayor Balensifer asked the Commission for comments. Commissioner Poe spoke in favor of the rate increase. Commissioner Moha asked for clarification of the current rate for sanitary services in which Barrett responded that it is currently \$21.66 for weekly pickups after the most recent rate increase in January. Commissioner Sollaccio asked about the price of the rate increase if it were to be adopted in July. Barrett confirmed it would be \$26.17 for weekly pickups. She also clarified that if the rate increase were to happen in July, there would not be an additional increase in January. Commissioner Mitchell spoke in favor of increasing the rate if sanitation services are to stay in the city's purview. City Manager Esther Moberg clarified the intent of this conversation is to provide information before the upcoming Budget Committee meeting, not to decide upon the increase today. Mayor Balensifer noted that it is the inclination of the Commission to support the rate increase at the budget meeting.

## **9. Good of the Order**

Commissioner Sollaccio noted that Clatsop County childcare grants are open until June.

Commissioner Mitchell noted that he went aboard a cruise ship and was informed by the excursion manager that Costco, Walmart, and Ross Dress for Less are tied for the third most popular excursion location.

Mayor Balensifer noted that he has been approached by the Fisherman's Deep Sea Benefit Fund regarding acquisition of the Lighthouse Park; the City Manager has a meeting scheduled with them to discuss it. There was brief discussion on the new park signs.

## **10. Executive Session**

## **11. Adjournment**

There being no further business, Mayor Balensifer adjourned the meeting at 7:31pm.

Respectfully prepared and submitted by Stepha Kvokov, Deputy City Recorder.

Approved:

Attest:

\_\_\_\_\_  
Henry A. Balensifer III, Mayor

\_\_\_\_\_  
Hanna Bentley, City Recorder

DRAFT



# WARRENTON POLICE DEPARTMENT MONTHLY REPORT



TO: The Warrenton City Commission  
FROM: Chief Mathew Workman  
DATE: May 26, 2026  
RE: April 2026 Stats Report

**Upcoming Dates:**

- 06/04 – WPD Training Day
- 06/04 – Warrenton Muni Court
- 06/17 – LEA Meeting
- 06/18 – Warrenton Muni Court
- 06/24 – 911 Subscriber Board
- 06/26 – Clatsop DA's Office Annual Training

### Highlights Since the Last Report:

- 04/29 – 911 Subscriber Board
- 05/04 – Clatsop CC CJ Advisory Board
- 05/07 – WPD Training Day
- 05/07 – Warrenton Muni Court
- 05/12 to 05/15 – OACP Conference
- 05/16 – Reach the Beach Bicycle Event
- 05/16 – Budget Meeting
- 05/20 – LEA Meeting
- 05/25 – Memorial Service Flag Park
- 05/27 – 911 Subscriber Board

### Traffic Statistic Highlights:

- Fourteen (14) Driving While Suspended Citations/Arrests
- Two (2) Reckless/Careless Driving Citations
- One (1) Speeding Citation
- One (1) Failure to Yield/Traffic Control Device Citation
- Fourteen (14) Insurance Citations
- One (1) Distracted Driving Citation
- One (1) Failure to Install Interlock Device Citation
- Three (3) Driver's License Citations
- One (1) Registration Citation
- One-Hundred Eighty-Five (185) other Citations and Warnings
- Thirteen (13) Traffic Collision Investigations
- **Citation vs Warning: 223-Traffic Stops, 38-Citations, 185-Warnings; Warning 83% of the time.**

### Overall Statistics:

April Statistics (% changes are compared to 2026)

Category	2026	2025	%Chg	2024	%Chg	2023	%Chg
Calls for Service	700	723	-3%	696	1%	724	-3%
Incident Reports	162	237	-32%	200	-19%	190	-15%
Arrests/Citations	73	92	-21%	97	-25%	85	-14%
Traffic Stops/ Events	263	249	6%	216	22%	161	63%
DUII's	0	1	-100%	2	-100%	2	-100%
Traffic Crashes	13	17	-24%	12	8%	20	-35%
Property Crimes	70	67	4%	99	-29%	77	-9%
Person Crimes	103	55	87%	53	94%	62	66%
Drug/Narcotics Calls	1	3	-67%	4	-75%	5	-80%
Animal Calls	10	26	-62%	15	-33%	22	-55%
Officer O.T.	216	105.3	105%	167.5	29%	63.5	240%
Reserve Hours	0	0	0%	0	0%	0	0%

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
<b>Calls for Service</b>	795	672	723	700						
<b>Incident Reports</b>	189	170	200	162						
<b>Arrests/Citations</b>	113	104	70	73						
<b>Traffic Stops/ Events</b>	345	364	230	263						
<b>DUII's</b>	3	1	2	0						
<b>Traffic Crashes</b>	13	11	12	13						
<b>Property Crimes</b>	71	61	69	70						
<b>Person Crimes</b>	110	112	112	103						
<b>Drug/Narcotics Calls</b>	0	1	0	1						
<b>Animal Calls</b>	20	21	21	10						
<b>Officer O.T.</b>	250.5	70.75	122.5	216						
<b>Reserve Hours</b>	0	0	0	0						

Category	Nov	Dec	2026 YTD	2026 Estimate	2025	2026 v 2025	2024	2026 v. 2024	2023	2026 v. 2023
<b>Calls for Service</b>			<b>2890</b>	<b>8670</b>	<b>8615</b>	1%	<b>8458</b>	3%	<b>9084</b>	-5%
<b>Incident Reports</b>			<b>721</b>	<b>2163</b>	<b>2524</b>	-14%	<b>2618</b>	-17%	<b>2529</b>	-14%
<b>Arrests/Citations</b>			<b>360</b>	<b>1080</b>	<b>1116</b>	-3%	<b>1317</b>	-18%	<b>1335</b>	-19%
<b>Traffic Stops/ Events</b>			<b>1202</b>	<b>3606</b>	<b>2519</b>	43%	<b>2215</b>	63%	<b>2369</b>	52%
<b>DUII's</b>			<b>6</b>	<b>18</b>	<b>22</b>	-18%	<b>27</b>	-33%	<b>30</b>	-40%
<b>Traffic Crashes</b>			<b>49</b>	<b>147</b>	<b>233</b>	-37%	<b>209</b>	-30%	<b>217</b>	-32%
<b>Property Crimes</b>			<b>271</b>	<b>813</b>	<b>1055</b>	-23%	<b>1190</b>	-32%	<b>1127</b>	-28%
<b>Person Crimes</b>			<b>437</b>	<b>1311</b>	<b>808</b>	62%	<b>786</b>	67%	<b>825</b>	59%
<b>Drug/Narcotics Calls</b>			<b>2</b>	<b>6</b>	<b>49</b>	-88%	<b>56</b>	-89%	<b>60</b>	-90%
<b>Animal Calls</b>			<b>72</b>	<b>216</b>	<b>291</b>	-26%	<b>307</b>	-30%	<b>335</b>	-36%
<b>Officer O.T.</b>			<b>659.75</b>	<b>1979.25</b>	<b>1388.85</b>	43%	<b>1635.25</b>	21%	<b>1572</b>	26%
<b>Reserve Hours</b>			<b>0</b>	<b>0</b>	<b>0</b>	0%	<b>0</b>	0%	<b>0</b>	0%

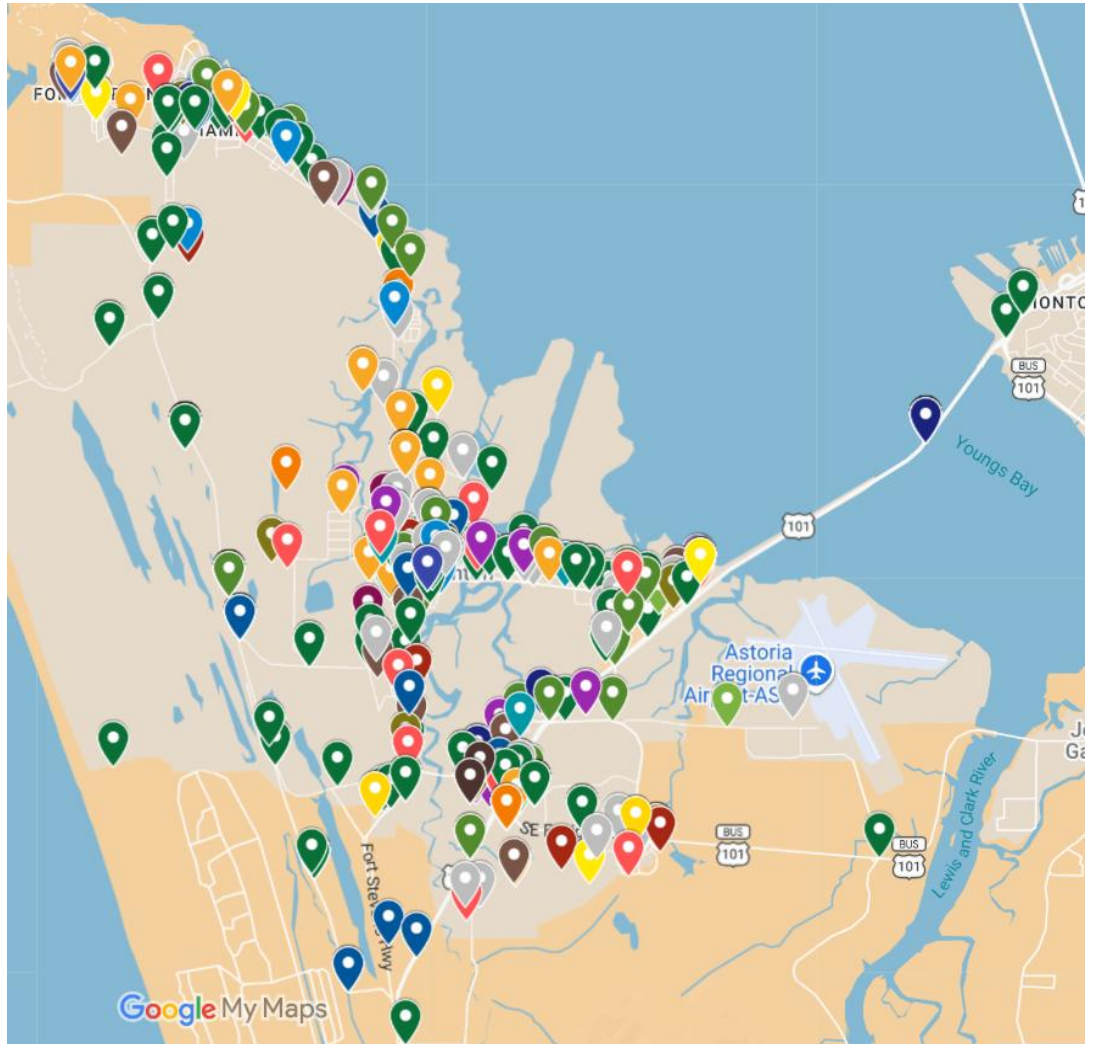
<b>April Homeless Incidents</b>	<b>2026</b>	2025	2024	2023
Code 40 (Normal)	<b>37</b>	23	39	25
Code 41 (Aggressive)	<b>1</b>	1	1	3
<b>April Monthly Total:</b>	<b>38</b>	24	40	28
<b>YTD Total Homeless Incidents</b>	<b>139</b>	<b>113</b>	<b>151</b>	<b>100</b>
<b>April Elk Incidents</b>	<b>2026</b>	2025	2024	2023
Interaction:	<b>1</b>	0	1	1
Traffic Collision:	<b>0</b>	0	0	0
Traffic Complaints:	<b>0</b>	0	0	0
<b>April Monthly Total:</b>	<b>1</b>	0	1	1
<b>YTD Total Elk Incidents</b>	<b>10</b>	<b>0</b>	<b>10</b>	<b>9</b>

The CFS map will have a different colored "Pin" for different Incident Code Types. Here is a key for the Code Types:

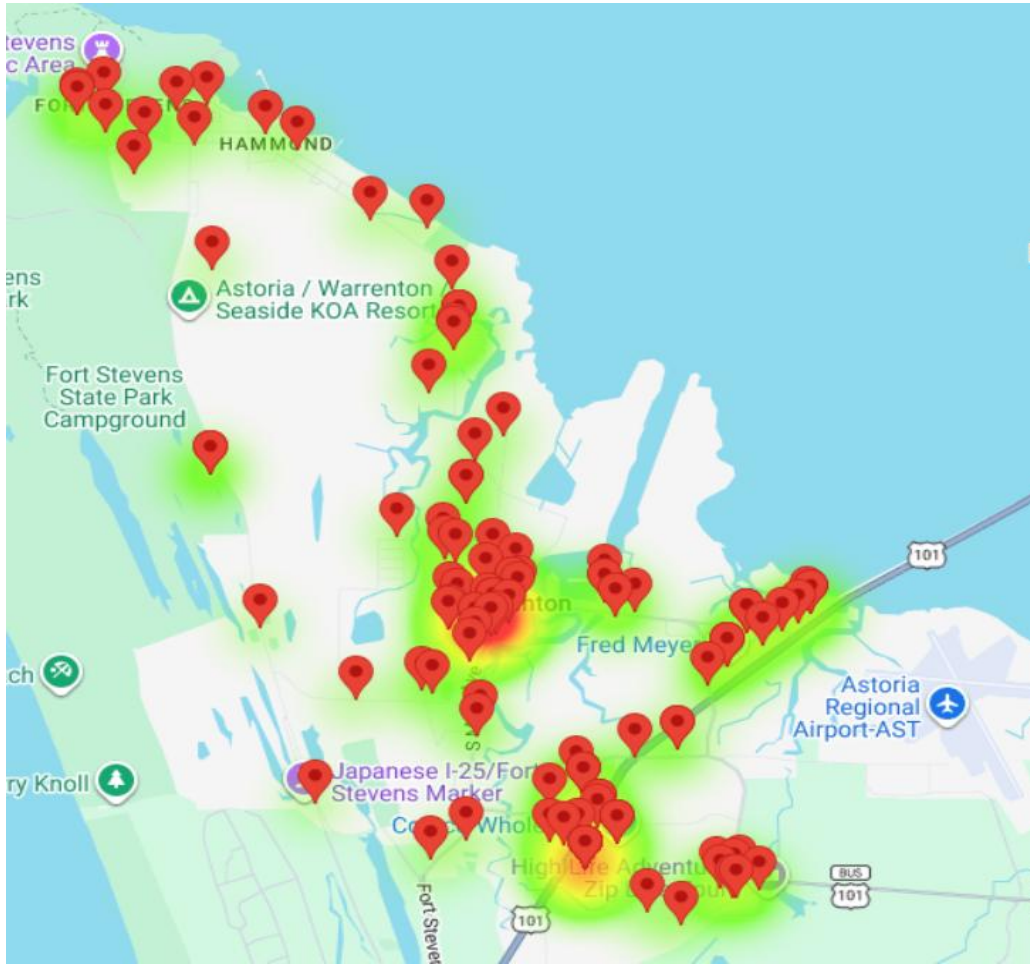
Code	Description	Code	Description	Code	Description
911H	911 HANG UP	PCIVIL	CIVIL	PRPL	LOST PROPERTY
ALMU	ALARM UNK	PCODE	CODE VIOLATIONS	PRUNAWAY	RUNAWAY
ASSIST	ASSIST TO OTHER AGENCY	PCONTACT	CONSENSUAL CONTACT	PSAR	SEARCH AND RESCUE
COVER1	POLICE CODE 1 RESPONSE	PCOURT	COURT ORDER SERVE	PSEX	SEX OFFENSE
COVER2	POLICE CODE 2 RESPONSE	PCRIME-OTH	CRIME-OTHER	PSHOOT	SHOOTING
COVER3	POLICE CODE 3 RESPONSE	PCURFEW	CURFEW VIOLATION	PSUB	SUBPOENA SERVICE
DEATH	OBVIOUS DEATH, FOUND BODY	PDEATHNTF	DEATH NOTIFICATION	PSUSC	SUSPICIOUS CIRCUMSTANCE
FI	FIELD INTERVIEW	PDHS	DHS REFERRAL	PSUSP	SUSPICIOUS PERSON
FIREWRKS	FIREWORKS	PDISORD	DISORDERLY	PSUSV	SUSPICIOUS VEHICLE
MVA	MOTOR VEHICLE ACCIDENT	PDIST	DISTURBANCE	PTHAZ	TRAFFIC HAZARD
MVAHR	HIT & RUN	PDRUGS	DRUGS	PTHEFT	LARCENY
MVAIJ	MOTOR VEHICLE ACCIDENT-INJURY	PDUI	DUII	PTOW	TOW INFO
MVAUNK	MVA UNK	PDUMP	PERSON DUMPING RUBBISH	PTRANSPORT	PRISONER TRANSPORT
OTH-ALL	OTHER-ALL	PFNDPER	FOUND PERSON	PTRES	TRESPASS
PABAN/JNK	ABANDON/JUNK	PFOLLOWUP	FOLLOW UP	PTRFC	TRAFFIC COMPLAINT
PABUSE	ABUSE	PFRAUD	FRAUD, FORGERY, ID THEFT	PTRSP NOTICE	TRESPASS NOTICE
PACTSHOOT	ACTIVE SHOOTER	PHARR	HARASSMENT	PTRUANT	TRUANT
PALMC	COMMERCIAL ALARM	PHOMICIDE	HOMICIDE	PUBASST	PUBLIC ASSISTANCE
PALMH	PANIC/DURESS/HOLD UPALARM	PHOSTAGE	HOSTAGE	PUBWKS	PUBLIC WORKS / UTILITIES
PALMP	PANIC ALARM AUDIBLE	PINDECENT	INDECENT	PUNWANT	UNWANTED PERSON
PALMR	RESIDENTIAL ALARM	PINFO	INFO	PURS	PURSUIT
PALMROB	ROBBERY ALARM	PKIDNAP	KIDNAPPING	PUUMV	STOLEN VEHICLE
PALMS	BURGLAR ALARM - SILENT	PLIQ	LIQUOR VIOLATION	PUUMVR	RECOVERED VEHICLE
PALMVEH	VEHICLE ALARM	PMESS	MESSAGE DELIVERY	PVANDAL	VANDALISM
PANIMAL	ANIMAL	PMISSP	MISSING PERSON	PVEHABND	ABANDONED VEH
PAREA	AREA CHECK	PNOISE	NOISE	PVESABN	ABANDONED VESSEL
PARK	PARKING	POPEN	UNSECURE-BLDG	PWLDLIFE	WILDLIFE VIOLATIONS
PASS	ASSAULT	PPROP	PROPERTY CRIME	PWLFR	WELFARE CHECK
PASSW	ASSAULT WITH WEAPON	PRDSTRUCK	ROAD STRUCK ANIMAL	PWPVN	WEAPON VIOLATION
PATL	ATTEMPT TO LOCATE	PREPO	REPO	PWRRNT	WARRANT
PBOMB	BOMB THREAT OR INVESTIGATION	PROBBERY	ROBBERY	STDBY	POLICE, FIRE OR EMS
PBURG	BURGLARY	PROV	ORDER VIOLATION	SUIC	SUICIDAL SUBJECT
PCAMP	PROHIBITED CAMPING	PRPF	FOUND PROPERTY	TSTOP	TRAFFIC STOP

**Calls For Service:**

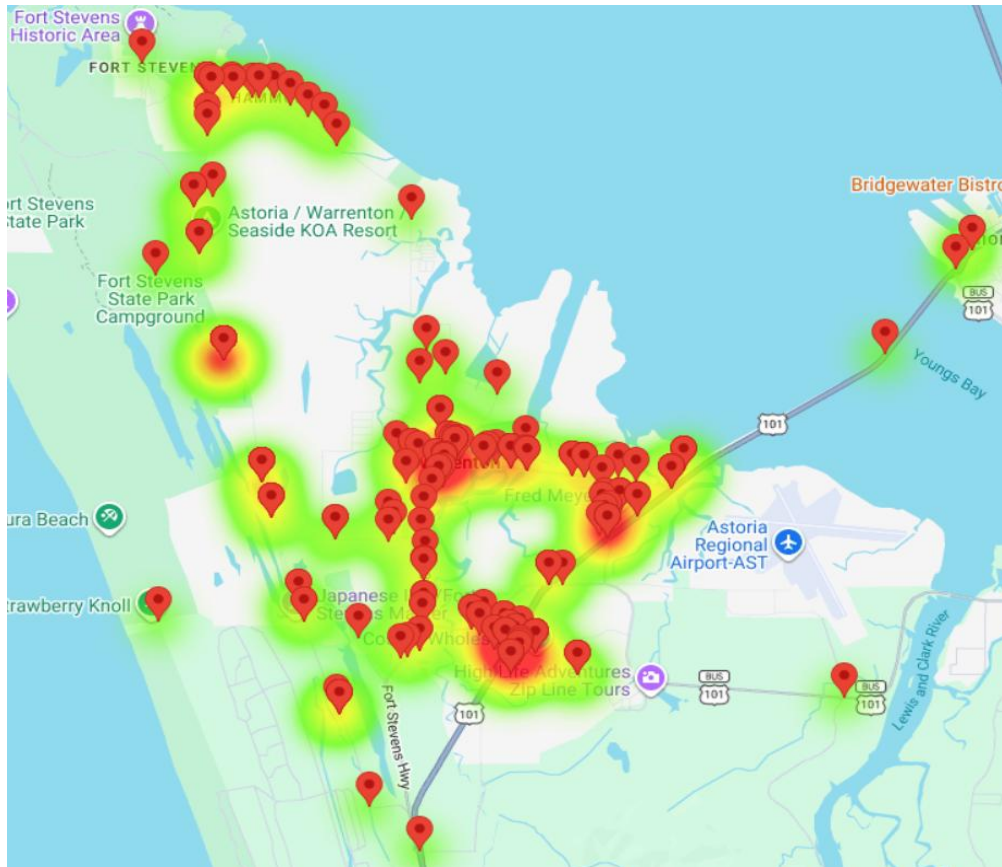
- TSTOP (222)
- PCONTACT (62)
- PFOLLOWUP (32)
- OTH-ALL (30)
- PTRFC (28)
- PWLFR (26)
- PPROP (24)
- ASSIST (16)
- PDIST (15)
- PCIVIL (14)
- PDHS (14)
- PSUSC (12)
- PTHAZ (11)
- FI (9)
- PCAMP (9)
- PSUB (8)
- PANIMAL (7)
- PHARR (7)
- PVEHABND (7)
- PWRRNT (7)
- Other / No value (84)



**Incident Reports:**



**Traffic Stops:**





## City Commission Agenda Memo

**Meeting Date:** May 26, 2026  
**From:** Brian Alsbury, Fire Chief  
**Item Name:** Warrenton Rural Fire District IGA

---

### Summary:

The IGA between the City of Warrenton and the Rural Fire District is currently up for a five year renewal. You will see attached the modest increases over the next 5 years. These are in keeping with the current levy that is up for renewal on the May ballot this year.

### Recommendation/Suggested Motion:

I move to approve the intergovernmental agreement for fire protection and emergency services between the City of Warrenton and the Warrenton Rural Fire District.

### Alternative:

### Fiscal Impact:

as budgeted

### Attachments:

1. Rural Fire District IGA

**INTER-GOVERNMENTAL AGREEMENT  
FOR FIRE PROTECTION  
AND EMERGENCY MEDICAL SERVICE  
CONTRACT**

This contract, made and entered into this 18 day of MAY, 2026, between the City of Warrenton, a municipal corporation of the State of Oregon, hereinafter referred to as City, and the Warrenton Rural Fire Protection District, a municipal corporation, hereinafter referred to as District, in consideration of the mutual covenants and promises contained herein,

IT IS HEREBY AGREED:

- 1) City and District are duly authorized by virtue of ORS Chapters 190 and 478 to enter into this agreement for intergovernmental cooperation.
- 2) City agrees, subject to its principal obligation to provide firefighting and emergency medical services within its city limits, to provide fire protection and emergency medical services according to current Warrenton Fire Department policy for the protection of life and property in the confines of District territories.
- 3) District acknowledges that City's first responsibility is to fight fires and deliver emergency medical services within the city limits of City. In the event of conflict between simultaneous fires and emergencies, the judgment of the officials of the City as to the amount and type of equipment and personnel provided to District shall be conclusive. Negligence on the part of the dispatcher or committing fire department officer of the City shall not be grounds for complaint or cause of action by the District against the City or its employees or members of the City's fire department.
- 4) City is not obligated to provide to District non-moving equipment and specifically shall not furnish hydrants, standpipes or real or personal property, or repair and maintain the same. It is understood that the Fire District recommends that the Rural Fire District replace a minimum of one fire hydrant a year as age and life cycles dictate.
- 5) The Rural Fire District agrees to regularly test and maintain their fire hydrant system on an annual basis and immediate access to the fire hydrant system is expected by the Warrenton Fire Department in the event of a fire or other life-threatening emergency where water suppression is needed.

IN CONSIDERATION OF the City's service, District agrees to pay City, on due dates as provided in Exhibit A, the following annual fees:

2026-2027	\$128,014
2027-2028	\$138,014
2028-2029	\$144,915

2029-2030 \$152,161

2030-2031 \$159,769

CITY OF WARRENTON

WARRENTON RURAL FIRE PROTECTION DISTRICT

Page 2 of 2

Contract

This contract will commence July 1, 2026 and shall terminate June 30, 2031. The City, at its option, may continue to provide service until such time a new contract has been approved, and District will pay for said services at the 2025 – 2031 annual rate.

In the event suit or action is instituted to enforce any of the terms of this contract, the prevailing party shall be entitled to recover from the other party such sum as the court may adjudge reasonable as attorney's fees at trial or on appeal of such suit or action, in addition to all other sums provided by law.

The provisions, covenants and conditions of this contract shall be binding upon and inure to the benefit of the successors and permissible assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed the above contract on the day and year first above written.

CITY OF WARRENTON  
a municipal corporation

WARRENTON RURAL FIRE  
PROTECTION DISTRICT  
a municipal corporation

By: \_\_\_\_\_

By: 

## EXHIBIT A

### WARRENTON RURAL FIRE PROTECTION DISTRICT CONTRACT SCHEDULE

	<u>FYE 2012</u>	<u>FYE 2013</u>	<u>FYE 2014</u>	<u>FYE 2015</u>	<u>FYE 2016</u>
<u>DUE DATE</u>					
January 2	\$ 39,672.00	\$ 40,862.00	\$ 42,088.00	\$ 43,350.50	\$ 44,651.00
February 1	\$ 7,934.40	\$ 8,172.40	\$ 8,417.60	\$ 8,670.10	\$ 8,930.20
March 1	\$ 7,934.40	\$ 8,172.40	\$ 8,417.60	\$ 8,670.10	\$ 8,930.20
April 1	\$ 7,934.40	\$ 8,172.40	\$ 8,417.60	\$ 8,670.10	\$ 8,930.20
May 1	\$ 7,934.40	\$ 8,172.40	\$ 8,417.60	\$ 8,670.10	\$ 8,930.20
June 1	\$ 7,934.40	\$ 8,172.40	\$ 8,417.60	\$ 8,670.10	\$ 8,930.20
TOTAL	<u>\$ 79,344.00</u>	<u>\$ 81,724.00</u>	<u>\$ 84,176.00</u>	<u>\$ 86,701.00</u>	<u>\$ 89,302.00</u>



## City Commission Agenda Memo

**Meeting Date:** May 26, 2026  
**From:** Brian Alsbury, Fire Chief  
**Item Name:** Public Safety Fee Ordinance

---

### Summary:

Ordinance No. 1302 is presented to authorize the new public safety fee, enacting section 33 of the city code. This was originally enacted via resolution but after further review by staff and legal the update with ordinance is being presented. Once the ordinance is adopted, the resolution will be repealed and a new resolution put in place to properly address this safety fee.

### Recommendation/Suggested Motion:

I move to conduct the first reading by title only of Ordinance Number, 1302, an ordinance of the city commission of the city of Warrenton Oregon authorizing the establishment of a public safety fee, enacting section 33 to municipal code chapter 3.

### Alternative:

### Fiscal Impact:

### Attachments:

1. Public Safety Fee Ordinance

**ORDINANCE NO. 1302**  
**CITY OF WARRENTON**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WARRENTON, OREGON AUTHORIZING THE ESTABLISHMENT OF A PUBLIC SAFETY FEE, ENACTING SECTION 33 TO MUNICIPAL CODE CHAPTER 3.**

**WHEREAS**, the City of Warrenton is committed to ensuring the safety and well-being of its residents, businesses, and visitors; and

**WHEREAS**, the demand for public safety services, including police, fire, emergency medical, and disaster response, has increased due to population growth, increased service calls, and evolving community needs; and

**WHEREAS**, the City of Warrenton is responsible for maintaining a sound financial basis for ongoing City operations; and

**WHEREAS**, existing funding sources are insufficient to maintain or enhance the current level of public safety services without additional revenue; and

**WHEREAS**, the City of Warrenton has determined that the implementation of a Public Safety Fee is a fair and reasonable means of generating dedicated revenue to support vital public safety services; and

**WHEREAS**, the City of Warrenton recognizes that commercial properties and businesses connected to the City’s utility system are benefited by and receive direct and indirect public safety services; and

**WHEREAS**, the City of Warrenton believes that a public safety fee charged to commercial property and industrial utility customers in exchange for such services is in the best interests of the community and is necessary to protect and ensure ongoing public health and safety; and

**WHEREAS**, the public safety fee is a fee and not a tax and as a result is not subject to any limitation under state law;

**WHEREAS**, the Commission held public meetings and received public comment related to the Public Safety Fee on October 14, 2025 and October 28, 2025;

**THE CITY OF WARRENTON ORDAINS AS FOLLOWS:**

Section 1. Municipal Code Section 33, Public Safety Fee, is hereby added to Chapter 3 of the Warrenton Municipal Code, as set out in Exhibit A.

Section 2. This Ordinance shall become effective on July 1, 2026, after final passage and signature by the Mayor.

**First Reading:** May 26, 2026

**Second Reading:**

**PASSED AND ADOPTED by the Warrenton City Commission this \_\_\_\_\_ day of \_\_\_\_\_ 2026.**

APPROVED

\_\_\_\_\_  
Paul Mitchell, Mayor Pro Tem

Attest:

\_\_\_\_\_  
Hanna Bentley, CMC, City Recorder

**EXHIBIT A**

**CHAPTER 3 SECTION 33**

**PUBLIC SAFETY FEE ACT**

<b>3.33.010</b>	<b>PUBLIC SAFETY FEE ACT</b>
<b>3.33.020</b>	<b>TITLE</b>
<b>3.33.030</b>	<b>PURPOSE AND INTENT</b>
<b>3.33.040</b>	<b>DEFINITIONS</b>
<b>3.33.050</b>	<b>IMPOSITION OF PUBLIC SAFETY FEE</b>
<b>3.33.060</b>	<b>DEDICATION OF FUNDS</b>
<b>3.33.070</b>	<b>COLLECTION</b>
<b>3.33.080</b>	<b>APPEAL PROCESS</b>
<b>3.33.090</b>	<b>ENFORCEMENT</b>
<b>3.33.100</b>	<b>SEVERABILITY</b>

**3.33.020. TITLE.**

Sections **3.33.020** to **3.33.100** shall be known as the Public Safety Fee Act.

**3.33.030. PURPOSE AND INTENT.**

A. The principal purpose of this Public Safety Fee Act (“Act”) is to protect and ensure the health, safety, and welfare of the residents and businesses of the City. The Commission also finds that continuous and consistent public safety services provide a multitude of economic and social benefits to the public, including, but not limited to:

1. Protection for the public by police, fire, emergency medical and other emergency response personnel;
2. Prevention of crime;
3. Protection of property;
4. Improved response to disasters and emergencies;
5. Promotion of business and industry.

B. It is the intent of this Act to provide a steady funding mechanism to help pay for the benefits conferred on city residents and businesses by the provision of an adequate program of public safety; and further to help maintain at acceptable levels police, fire, emergency medical and other emergency response services, and shall be used exclusively for the following:

1. Wages, stipends, and benefits of public safety personnel.
2. Public safety training and education.

C. This Act is intended to approve a surcharge for service within the City limits. However, it is not intended to provide full funding for police, fire, emergency medical or other emergency response services.

### 3.33.040. DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

1. “Commercial Customer” means a utility customer charged Commercial class water rates under the City’s water fee schedule.
2. “Developed Property” means a parcel or portion of real property on which an improvement exists. Improvement on developed property includes, but is not limited to, buildings, parking lots, and outside storage.
3. “Industrial Customer” means a utility customer charged Industrial class water rates under the City’s water fee schedule.
4. “Nonresidential Unit” means a developed property which is primarily not for personal domestic accommodation. A Nonresidential Unit includes but is not limited to industrial or commercial enterprise. A nonresidential structure which provides facilities for one or more businesses or tenants, including, but not limited to, permanent provisions for access to the public, shall have each distinct unit or tenancy considered as a separate Nonresidential Unit. A business that leases storage space does not create separate units for each storage space so long as the lease does not provide for general public access to the storage space from which the lessee runs a business.
5. “Person” means a natural person, unincorporated association, tenancy in common, partnership, corporation, limited liability company, cooperative, trust, governmental agency or other entity in law or in fact.
6. “Residential Unit” means a Developed Property primarily used for personal domestic accommodation which provides complete individual living facilities for one or more Persons including but not limited to permanent provisions for living, sleeping, and sanitation. A home business within a Residential Unit is not a separate Nonresidential Unit. An accessory dwelling unit on a parcel is a separate Residential Unit. Each individual dwelling unit within a multifamily residential property, condominium, or mobile home park is a separate Residential Unit. A business that provides long-term assisted living care, including but not limited to a long-term care facility, but that does not provide full individualized living facilities for each dwelling unit is a single Nonresidential Unit, not separate Residential Units.
7. “Undeveloped Property” means a parcel or portion of real property, on which no improvement exists or has been constructed. An Undeveloped Property becomes a Developed Property for purposes of this Act when an improvement exists or has been constructed, when Clatsop County issues a certificate of occupancy permit for the property, or such similar occurrence takes place.

8. “Utility Customer” means the Person in whose name a water or wastewater account exists and who is responsible for payment of charges on such account.

### **3.33.050. IMPOSITION OF PUBLIC SAFETY FEE.**

- A. There is hereby created a Public Safety Fee to accomplish the above stated purposes. The Public Safety Fee is imposed by the City monthly on all Industrial and Commercial Customer utility accounts connected to City utilities.
- B. The Public Safety Fee amount will be set by a resolution of the Commission. The City Commission may, in its fee resolution, provide for penalties for delinquency of payments to ensure prompt payment of the Public Safety Fee.
- C. Except as the fees may be reduced or eliminated under Section 3.33.080, the obligation to pay a Public Safety Fee arises when an Industrial or Commercial Customer uses or otherwise benefits from public safety services. It is presumed that public safety services are used, and that a benefit arises, whenever the subject real property is an Industrial or Commercial Customer within the City limits.
- D. All Industrial and Commercial Customers within the City limits shall be charged the Public Safety Fee.
- E. Developed Properties within the City limits that are not Industrial or Commercial Customers as defined in Section 3.33.040 shall not be charged the Public Safety Fee. Undeveloped Properties and Residential Units shall not be charged the Public Safety Fee.
- F. It is the Commission's intention to review the Public Safety Fee annually, as part of the budget review process.

### **3.33.060. DEDICATION OF FUNDS.**

All Public Safety Fee revenues derived shall be distinctly and clearly noted as revenue in the City budget and shall only be used for the purposes stated in this chapter.

### **3.33.070. COLLECTION.**

- A. The Public Safety Fee shall be collected monthly. Industrial and Commercial Customers shall receive statements for the fee separate from the City monthly utility billing.
- B. The Public Safety Fee shall be prorated based on utility billing cycles and, for utility accounts that are opened or closed during the period the Public Safety Fee is in effect, the date the utility account is opened or closed.
- C. Unpaid Public Safety Fee balances are the personal obligation of Commercial and Industrial Customers. The City may take all actions to collect on bills that are more than 90 days overdue, including sending such bills to a collection agency.

D. The imposition of the fee shall be calculated on the basis of one fee per utility account, with the exception of Commercial or Industrial Customers that have more than one Nonresidential Unit, which are billed as one utility account or combined utility accounts. In this circumstance the charges are based on individual Nonresidential Units.

E. Customers who have a credit balances equal to or greater than three dollars will receive refunds. No refunds will be issued for accounts with less than three dollars. Refund checks that have not cleared the City's bank within 90 days of issuance will be cancelled and will be referred to the State of Oregon Unclaimed Property Division.

F. Creation of a city utility account is the basis for imposing the Public Safety Fee. The Public Safety Fee does not in any way create an obligation of the real property. Rather, the obligation to pay the Public Safety Fee is a personal obligation of the Utility Customer. No lien will attach to the real property at which the account is located because of the nonpayment of the Public Safety Fee.

### **3.33.080. APPEAL PROCESS.**

A. A Public Safety Fee may be appealed for change or relief in accordance with the following criteria:

1. Any Utility Customer who disputes any interpretation given by the City as to property classification may appeal such interpretation.
2. If the appeal is successful, relief will be granted by reassignment to a more appropriate billing category. In such instances, reimbursement will be given for any overpayment, retroactive to the filing date of the appeal.
3. Factors to be taken into consideration include, but are not limited to: availability of more accurate information; equity relative to billing classifications assigned to other developments of a similar nature; changed circumstances; and situations uniquely affecting the party filing the appeal.

B. Application for appeal shall state the reason for appeal, with supporting documentation to justify the requested change or relief.

C. The Utility Customer will first file the appeal with the City Manager or their designee. The City Manager or designee will investigate and determine if an error has been made, and if an error exists the City Manager or designee shall authorize the appropriate correction to the Utility Customer's account. The decision shall be in writing and shall be sent to the appellant at the address provided in the application for appeal. If the Utility Customer is not satisfied with the City Manager's decision, the Customer may appeal to the City Commission by filing a notice of appeal with the City Recorder within 14 days of the date of the City Manager's or designee's decision.

D. The City Commission shall hear all appeals of the City Manager or their designee's decisions at a scheduled public meeting. Within 30 days of the filing of such an appeal, the City Commission shall schedule a hearing at an upcoming regular meeting, properly following all notice and agenda requirements. The matter shall be heard solely upon the record. In no event shall a final decision be made later than 90 days after the matter was formally appealed to the City Commission. The City Commission's decision shall be in writing and shall be sent to the appellant at the address provided in the application for appeal. The City Commission's decision shall be the final decision of the City.

### **3.33.090. ENFORCEMENT.**

Notwithstanding any provision herein to the contrary, the City may institute any necessary legal proceedings, other than foreclosure proceedings, to enforce the provisions of this chapter, including but not limited to collection of charges owing. The City's enforcement rights shall be cumulative. If the City commences any legal proceeding to enforce the provision of this Chapter, and the City prevails, the City is entitled to all fees and costs it incurred, as well as any sum that a court, including any appellate court, may deem reasonable as attorney's fees.

### **3.33.0100. SEVERABILITY**

The sections and subsections of this Chapter are severable. The invalidity of one section or subsection of this Chapter shall not affect the validity of the remaining sections or subsections.



---

## City Commission Agenda Memo

**Meeting Date:** May 26, 2026

**From:** Kevin Gorman, Public Works Director

**Item Name:** Consideration of Street Closure at SE 2nd St and Marlin Dr

---

### Summary:

Consideration to approve a temporary street closure of SE 2nd Street to facilitate construction associated with the City's culvert replacement project.

The culvert replacement project is included in the City's adopted Capital Improvement Program (CIP) and has been previously approved through the current fiscal year budget process. The project is intended to replace aging stormwater infrastructure and maintain reliable drainage service within the area.

To safely complete the culvert replacement work, a full closure of SE 2nd Street is required for up to four (4) days. Construction activities are currently scheduled to begin on May 27, 2026, weather and field conditions permitting. During the closure period, traffic will be detoured and alternative access will be maintained via SE King Avenue.

Approval of this temporary closure will allow staff and contractors to complete the work safely and efficiently while minimizing long-term impacts to the surrounding transportation network.

### Recommendation/Suggested Motion:

I move to approve the temporary road closure of SE 2nd St beginning May 27, 2026, for up to four days to support the City's culvert replacement project.

### Alternative:

None

### Fiscal Impact:

### Attachments:

1. Detour Map

# Proposed Street Closure at SE 2nd St and Marlin Dr

