



City of Warrenton Parks Advisory Board

Agenda

City Hall, 225 S. Main Warrenton, OR 97146

Monday, June 8, 2026 – 4:00 PM

The meeting will be broadcast via Zoom at the following link

<https://us02web.zoom.us/j/9294374872?pwd=QijmeCa0aVaQa9Oxy6X5BY8qAK098c.1>

Meeting ID: 929 437 4872 | Passcode: Parks | Dial-in Number: 253-215-8782

Public Comment: To provide public comment, participants should register prior to the meeting. All remarks will be addressed to the whole City Commission and limited to 3 minutes per person. The Commission reserves the right to delay any action, if required, until such time as they are fully informed on a matter. Once your public comment is submitted it becomes permanent public record.

You may provide public comment using the following methods:

1. In-person: Complete a public comment card and submit it to the Executive Secretary prior to the start of the meeting.
 2. Via Zoom: Register with Executive Secretary, at Publicworks@warrentonoregon.us no later than 3pm the day of the meeting. Please ensure that your zoom name matches the name registered to comment.
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Parks Advisory Board Regular Meeting 4:00 PM

1. Call to order

2. Consent Calendar

- A. Parks Advisory Board Meeting Minutes from 2/9/2026

3. Reports

- A. Warrenton Kids Inc. –

4. Public Comment

5. Business Items

6. Discussion Items

- A. Quincy & Bessie Robinson Community Park sign update. – Esther Moberg
- B. Field 3 resurfacing status update. – Kevin Gorman
- C. Sports court resurfacing update. – Kevin Gorman
- D. Trail sign update. – Kevin Gorman
- E. Community garden update. – Kevin Gorman

7. Adjournment



Parks Advisory Board Agenda Memo

Meeting Date: June 8, 2026

From:

Item Name: Parks Advisory Board Meeting Minutes for February 9, 2026

Summary:

Recommendation/Suggested Motion:

"I move to approve the meeting minutes from February 9, 2026."

Alternative:

Fiscal Impact:

Attachments:

1. 02.09.2026 Meeting Minutes - Draft



**City of Warrenton Parks Advisory Board
Minutes
City Hall, 225 S. Main, Warrenton, OR 97146
Monday, February 9, 2026**

1. Call to Order

The Parks Advisory Board was called to order at 4:07 PM.

2. Pledge Of Allegiance

Commission Members Present	Commission Members Excused
Ron Dyer (zoom) Bert Little Brooke Terry Jason Lambert (zoom) Shane Hall (zoom)	Sara Long

Staff Members Present	
City Manager, Esther Moberg Acting Public Works, Director Dale McDowell	

3. Consent Calendar

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the Parks Advisory Board.

A. Parks Advisory Board Meeting Minutes for October 13, 2025

Motion:	Motion to approve Parks Advisory Board Meeting Minutes from October 13, 2025	
Moved:	Brooke Terry	
Seconded:	Bert Little	
Vote:	Aye	5
	Nay	None
	Abstain	None
:	-	

4. Reports

A. Warrenton Parks Alliance - Brooke Terry

Warrenton Parks Alliance, Brooke Terry - March 4th we are changing scheduled meetings to business meetings every other month, and doing cleanups at the opposite month.

5. Public Comment

Rickki Jo Parris, Warrenton Kids Inc - Quincy Bessie Robinson Park: Discussed the baseball/softball fields. Field #3 needs to be rebuilt, it gets standing water, and they have to cancel many softball games because it's so wet. The estimated cost to rebuild the entire #3 field, including the outfield, is approximately \$45,000.00. Warrenton Kids Inc can likely only come up with 1/2 of the cost and is asking the Parks Advisory Board for help with funding the remaining costs. Baseball/Softball season is starting soon, so we will need to begin repairs next fiscal year. WK Inc has dump trucks, just needs help with resources. The Quincy Bessie Robinson Park fund is specific to the park, so the fields would fall under that. Recommended being presented quickly, before the deadline for the budget for next fiscal year.

Requested we make an item in Business and Discussions to vote on Parks Alliance Park Board helping fund the remaining half \$23,000.00 for Field #3 to be repaired.

Motion:	Move to add item to Business and Discussion Items 6-G, to approve the Parks Advisory Board funding the \$23,000.00 that WK Inc cannot fund.	
Moved:	Brooke Terry	
Seconded:	Bert Little	
Vote:	Aye	5
	Nay	None
	Abstain	None
:	-	

6. Business and Discussion Items

A. New Entrance Sign to Quincy Robinson Park

New Entrance Sign to Quincy Bessie Robinson Park, Esther Moberg — The entrance sign to Quincy Bessie Robinson Park was damaged in a storm. Would like to have a new sign made. Discussion about size of sign, type of material used and design/color. The original size was approximately 10-12' tall by 6' long. There is roughly \$9,500.00 in the budget to make this sign. Material would need to be resilient against the elements, vandals and local wildlife (elk). Some materials are considered: wood, metal, plastic, composite. Will need to decide colors, style, and design. It was noted by Dale that Seaside used concrete that looks like wood and is holding up well. Esther to do more research into companies who make signs and get samples.

B. Parks Alliance - Adult Equipment Status

Parks Alliance - Adult Equipment Status, Brooke Terry - Parks Alliance, wanted to select a smaller project for fundraising outdoor exercise equipment that adults can also utilize. They would be selected from approved vendor catalogues. The Mayor was at a previous meeting and said he would help with the process.

C. Parks Non-profit Liaison

Parks Non-Profit Liaison, Esther Moberg — The Mayor asked the City Manager to create an internal policy for how non-profits interact with Department head, so that one person would collaborate on budgets and fundraising. Esther will send documents of policy to Board members.

D. Utility Billing "Round up for Parks" for Potential Funding Source

Utility Billing "Round-up for Parks" for Potential Funding Source, Dale McDowell - The finance department for City of Warrenton, OR is unable to facilitate a Round Up program on Utility Bills. The software does not offer a method to round up, nor is there a way to enroll a customer through their utility bills. While we do accept payments at the counter for walk-in customers, our cash receipting system does not have a "round-up" function and the process would have to be manual, adding time to each cash receipt and leaving room for error. The Round-up for Parks proposal references a separate fund and ongoing financial reporting. Warrenton Parks are part of the General Fund and do not have a separate fund.

1. Exhibit A Memo

E. Seafarer's Park Project - Received Permits, Under Construction (Bank Stabilization)

Seafarers Park Project, Dale McDowell Project is underway, permits received and under construction for Bank Stabilization. Public Works is required by DEQ State to take samples of the Columbia River every (2) hours to check for turbidity as a requirement by DEQ. We are also taking samples at high tide and low tide. This protects the fish and wildlife from cloudy water.

F. Parks Advisory Board Election of Chair and Vice Chair

Motion:	Motion was made to nominate and elect the new Chair, Brooke Terry and new Vice Chair, Bert Little.	
Moved:	Jason Lambert	
Seconded:	Shane Hall	
Vote:	Aye	5
	Nay	None
	Abstain	None
:	-	

G. Approve Parks Alliance Board funding half of cost to repair Field #3 at Quincy Bessie Robinson Park

	Motion:	Motion was made to consider funding half of the cost for repair of Field #3 at Quincy Bessie Robinson Park	
	Moved:	Ron Dyer	
	Seconded:	Jason Lambert	
	Vote:	Aye	5
		Nay	None
		Abstain	None
	:	-	

7. Adjournment

Meeting was adjourned at 4:47 PM