



City of Warrenton Parks Advisory Board Agenda

City Hall, 225 S. Main Warrenton, OR 97146
Monday, August 10, 2026 – 4:00 PM

The meeting will be broadcast via Zoom at the following link

<https://us02web.zoom.us/j/9294374872?pwd=QijmeCa0aVaQa9Oxy6X5BY8qAK098c.1>

Meeting ID: 929 437 4872 | Passcode: Parks | Dial-in Number: 253-215-8782

Public Comment: To provide public comment, participants should register prior to the meeting. All remarks will be addressed to the whole City Commission and limited to 3 minutes per person. The Commission reserves the right to delay any action, if required, until such time as they are fully informed on a matter. Once your public comment is submitted it becomes permanent public record.

You may provide public comment using the following methods:

1. In-person: Complete a public comment card and submit it to the Executive Secretary prior to the start of the meeting.
2. Via Zoom: Register with Executive Secretary, at Publicworks@warrentonoregon.us no later than 3pm the day of the meeting. Please ensure that your zoom name matches the name registered to comment.

Parks Advisory Board Regular Meeting 4:00 PM

1. Call to order

2. Consent Calendar

- A. Parks Advisory Board Meeting Minutes from 6/8/2026

3. Reports

- A. Warrenton Kids Inc. – Rickki Jo Parris
- B. Warrenton Parks Alliance – Brooke Terry

4. Public Comment

5. Business Items

- A. Recommendation for the cornhole tournament funds (from 2023) in the amount of \$871 to be given to the Warrenton Parks Alliance. – Sara Long
 - i. Exhibit A Memo with Email Communication attached upon request of advisory board member Sara Long.

6. Discussion Items

- A. Quincy & Bessie Robinson Community Park sign update. – Esther Moberg
- B. Quincy & Bessie Robinson Pickleball Court sound barrier proposal. – Albert Little

7. Adjournment



MEMORANDUM

TO: The Finance Department

FROM: Esther Moberg, City Manager

DATE: 7/30/2026

Summary:

Please take the cornhole tournament fundraiser money that was raised in 2023 and cut a check in the amount of \$871 (total fundraised) to the Warrenton Parks Alliance to use for events, programs, and equipment that benefit the City of Warrenton Parks. This will be paid from the Parks Budget.

Warrenton Parks Alliance

337 NE Skipanon Dr.

Warrenton, OR 97146

Sincerely,

Esther Moberg



upcoming ribbon cutting

2 messages

Esther Moberg <emoberg@warrentonoregon.us> Tue, Jun 9, 2026 at 10:21 AM
To: Brooke Terry <brooke@warrentonparksalliance.com>, Sara L <sara.may.9483@gmail.com>
Cc: Kevin Gorman <kgorman@warrentonoregon.us>

Brooke and Sara, I apologize because I feel like I minimized the fundraising that was done with the cornhole tournament. When you do set a date for the upcoming ribbon cutting/grand opening of the new pickleball and tennis courts at quincy robinson, feel free to have public works (Kevin), Jessica Sollaccio, and the Parks Alliance coordinate what they will contribute to the event. There was about \$800+ that was donated to the City on behalf of parks from the cornhole tournament. While that money is not carried over from year to year (it was donated directly to parks for use in that budget year), I'm sure that Kevin will be able to work with the other groups for contributing to this event.

Sincerely,

Esther Moberg
City Manager
City of Warrenton
971-286-2017
emoberg@warrentonoregon.us
www.warrentonoregon.us



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Sara L <sara.may.9483@gmail.com> Sun, Jul 26, 2026 at 9:57 AM
To: Esther Moberg <emoberg@warrentonoregon.us>
Cc: Brooke Terry <brooke@warrentonparksalliance.com>, Kevin Gorman <kgorman@warrentonoregon.us>

Good afternoon,

My recollection and board minutes do not indicate that the money was to be spent in that fiscal year. What the board voted on was to raise the funds and that they would be used at the sole discretion of the board for the purposes of maintenance an/or community outreach. Please provide the documents or recordings indicating. If documentaion indicating otherwise is not available I will expect that the total sum of \$871 will be available for the board to use.

In working with the parks alliance board I will requesting that the board approve the funds be used to provide hot dogs, buns, ketchup, mustard, and relish to be given out at the ribbon cutting on August 23rd. I am working on chip and water donations from other sources but if i am unable to get those donations will be asking the board to provide those as well.

I will provide a cost expectation prior to the meeting.

Thank you

Sara Long
[Quoted text hidden]





Parks & fundraiser money

3 messages

Esther Moberg <emoberg@warrentonoregon.us> Thu, Jul 30, 2026 at 10:23 AM
To: Sara L <sara.may.9483@gmail.com>

Hi Sara, I apologize for the delay. You had a couple items you mentioned in your email.

First, you mentioned the fundraised money from the prior cornhole tournament in 2023. At that time there was not a 501c3 set up to accept this money. The city accepted it as a donation to the general fund. In conversations with the advisory board, I believe the advisory board was under the impression they could request this money when they wanted. However, for the city to track and administer this, especially when it is not budgeted from year to year and was a general donation, this would be hard for the city to track and administer. The City doesn't have this in a separate fund, so in the interest of this money being used towards Parks events, programs, or equipment, we will simply disburse the same amount of money to the Warrenton Parks Alliance and they can use this toward their programs and events that benefit city parks.

I think there is a little misunderstanding about the authority of the Parks Advisory Board. Unfortunately the board has no say over budget or operations of the City, they may request or make recommendations and I believe that was the intent of the prior discussion, but it is up to the City staff or commission to approve those requests. I'm sorry for the confusion on this, let me know if you have any questions.

Thanks,

Esther Moberg
City Manager
City of Warrenton
971-286-2017
emoberg@warrentonoregon.us
www.warrentonoregon.us



Community Focused. Service Driven.

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by others is strictly prohibited

Sara L <sara.may.9483@gmail.com>
To: Esther Moberg <emoberg@warrentonoregon.us>

Thu, Jul 30, 2026 at 6:57 PM

Thank you for getting back to me.

There is no misunderstanding of the authority of the Parks Advisory Board.

You are correct that the Board is under the impression they could request the funds at their sole discretion. This assumption is based on the representations made by you on behalf of the City when the cornhole tournament was being planned and voted on.

I am requesting evidence, presumably board meeting recordings or minutes, that indicates representations made to the board contrary to its current understanding of having sole discretion to use the funds for maintenance or community outreach.

Secondly, I am requesting, in the absence of such evidence, that the City uphold their representations.

If the City's intention to remedy this matter is to provide the full sum of \$871 to Warrenton Parks Alliance, I would be amicable to take that to the Board as i believe that aligns with the Boards intentions of community outreach.

I look forward to a resolution.

Thank you,

Sara
[Quoted text hidden]



Esther Moberg <emoberg@warrentonoregon.us>
To: Sara L <sara.may.9483@gmail.com>

Thu, Jul 30, 2026 at 7:32 PM

Thank you Sara, that sounds like the best solution as you suggested, happy to have you bring this to the parks advisory board to bring a vote for a recommendation to have the money to go to the warrenton parks alliance.

Much appreciated.

Sincerely,

Esther Moberg
City Manager
City of Warrenton
971-286-2017
Emoberg@warrentonoregon.us
www.warrentonoregon.us

From: Sara L <sara.may.9483@gmail.com>
Sent: Thursday, July 30, 2026 6:57 PM
To: Esther Moberg <emoberg@warrentonoregon.us>
Subject: Re: Parks & fundraiser money

[Quoted text hidden]



City of Warrenton Parks Advisory Board

Meeting Minutes

City Hall, 225 S. Main, Warrenton, OR 97146

Monday, June 8, 2026 – 4:00 PM

1. Parks Advisory Board meeting called to order at 4:00pm
2. Pledge of Allegiance

Parks Board Members	Present	Excused
Jason Lambert	X	
Ron Dyer	X	
Bert Little	X	
Shane Hall	X	
Sara Long	X	
Brooke Terry, Chair	X	

Staff Members Present	
City Manager, Esther Moberg	Public Works Director, Kevin Gorman
PW Executive Secretary, Essie Timofeyenko	

3. Consent Calendar

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the City Commission.

Chair added under Reports 4 B – Parks Alliance Update. Hearing no objection, therefore ordered.

A. Parks Advisory Board Meeting Minutes – 2/9/2026

Motion:	Move to approve the consent calendar as presented.				
Moved:	Bert Little				
Seconded:	Ron Dyer	Aye	Nays	Absent	Recused
	Lambert	X			
	Dyer	X			
	Little	X			
	Hall	X			
	Long	X			
	Terry	X			
Passed:	6/0				

4. Reports

A. Warrenton Kids Inc. - Rickki Jo Parris

- i. Provided update on field #3. With fundraising and donations, they've been able to raise \$32,000, and with the reserve of their savings, they are within \$9,000 of their goal. More

fundraisers and grants on the way. 2nd week of September the project will begin. It will take 3-5 days to complete. Esther asked if it is new material – Rickki confirmed it will be new material going in. May need to get fill permit. Kevin and Rickki will meet.

- ii. Legacy bricks idea: If they did a wall of bricks, the issues in the past was that there is no light/vandalism. They want to put in front of the dug out, not where the players are at, the other side. Can be added as discussion item for this or next meeting. Board member reminded that our next advisory board meeting is in August so it might be hard to get to commissioner in timely manner. Another board member recommended to bring to commissioner meeting. Chair added as Discussion Item to 6 F. Hearing no objection, therefore ordered.
- iii. Board member mentioned the fields will need to be rolled because it is bumpy.

B. Warrenton Parks Alliance – Brooke Terry

A printed update was provided, attached as Exhibit A. It outlines recent updates, community support & engagement, and upcoming events.

5. Business Items

Motion:	Move to approve speaking on Legacy Bricks at QBR from 6 F. to 5 A.				
Moved:	Sara Long				
Seconded:	Ron Dyer	Aye	Nays	Absent	Recused
	Lambert	X			
	Dyer	X			
	Little	X			
	Hall	X			
	Long	X			
	Terry	X			
Passed:	6/0				

a. Legacy Bricks at QBR

Parks Advisory Board asked if the legacy bricks will forever be there and what size they will be. A full report will be provided from Celeste but Rickki confirmed they are forever bricks and the amount donated reflects what size the brick will be. WKI will oversee the maintenance of the bricks, and the income generated will contribute to field updates. Different ideas were discussed for the bricks.

Motion:	Move to approve the recommendation for WKI to move forward with the legacy bricks.				
Moved:	Long				
Seconded:	Hall	Aye	Nays	Absent	Recused
	Lambert	X			
	Dyer	X			
	Little	X			
	Hall	X			
	Long	X			
	Terry	X			
Passed:	6/0				

Chair will fill out recommendation form and bring to commissioner.

6. Discussion Items

A. Quincy & Bessie Robinson Community Park sign update. – Esther Moberg

- i. Spoke of types of signs we can do. Closer to 5 by 4 feet. Working with artists. Hard to get an estimate of just a design vs. the whole project. Two signs they're working on – one educational.

Board will decide which style, what type.

Esther confirmed original wording will be on there.

B. Field 3 resurfacing status update. – Kevin Gorman

- i. No update currently from Kevin.
- ii. Esther added that QBR Trust met and budgeted what the Parks Advisory Board recommended, which is to match half of what WKI were paying. It will be a grant to WKI.

C. Sports court resurfacing update. – Kevin Gorman

- i. Big River Construction resurfaced. CO for this project for the acrylic added from a month ago. Currently working. July 1st TBD. Project going well.
- ii. Board member requested for a 3rd baskethole or a wall for one person to play/practice tennis. Kevin said it is not in the current budget but we can add it for next year in our budget for the 3rd pole. Another question was asked for adding to the budget for board for handball.
- iii. Question was raised about the net/poles for pickleball, concern of children messing with them. It will be cemented in.
- iiii. Board members mentioned that when we do get a 3rd pole, consider a shorter basket for younger kids. Board member also mentioned they spoke with Big River. There is a one-degree slope difference. Kevin mentioned with the acrylic, it may help.
- v. Board member brought up concern of public comments of QBR bathrooms. Solutions were voiced for better communication between public and the city.

D. Trail sign update. – Kevin Gorman

- i. Board member requested whether there will be mile markers for the trails. Esther said at the time of the project there wasn't enough in the budget to do the mile markers but the trail sign is updated. Could be added for QBR budget for next year.
- ii. Board member asked if there should be a ribbon cutting for the trail sign. Esther said we should and also for sports court.
- iii. Board member wanted to see if we could use funds from past fundraisings (corn hole tournament) for community outreach, like hot dogs, for the ribbon cutting. Public outreach would be nice for these events. It was brought up where are the funds for public outreach, Esther will double check.

E. Community garden update. – Kevin Gorman

- i. It's been installed, there was a ribbon cutting. PW role is over.

Esther says there is a volunteer assigned, she can be reached out to. All plots are full.

- ii. Board member brought up question about storage shed – Esther said it wasn't built. Volunteers can request to the city for it.
- iii. Another question was brought up about mowing – it's not our property, it's the school districts.

7. Adjournment

There being no further business, Chairperson Brooke Terry adjourned the meeting at 4:55 p.m.

Approved:

Attest:

Brooke Terry, Parks Advisory Board Chair

Essie Timofeyenko, Public Works Executive Secretary



Warrenton Parks Alliance

warrentonparksalliance.com · brooke@warrentonparksalliance.com · EIN: 93-4058133

Recent Updates

- 3rd Annual Earth Day Waterfront Trail Cleanup (April 18) — Cub Scout Pack 509 and Commissioner Sollaccio participated
- Outdoor Exercise Equipment Campaign — raised ~\$7,000 toward ~\$16,500 goal; provided information on pursuing LGGP funding (June 18 deadline)
- Triangle Park concrete barrier art concept — discussing options and cost estimates to use for grant applications
- Website updated — includes information on ways to support us, events, and a court manager app.

Community Support & Engagement

- 34 households have WPA selected to receive donations from Fred Meyer Community Rewards; \$148.69 received in April for Q1
 - \$365.64 in BottleDrop donations Since 11/20
 - 224 Facebook followers
 - 138 Instagram followers
-

Upcoming Events

SAT JUNE 14 Invasive Species Removal Clean Up

Time: 10:00 AM – 12:00 PM

Location: Carruthers Park — 1626 NW Warrenton Dr, Warrenton, OR

SAT JUNE 27 Warrenton Waterfront Trail Weeding & Cleanup

Time: 10:00 AM – 1:00 PM

Location: NE 1st Street Entrance, Warrenton Waterfront Trail — near First Baptist Church

Hosted by North Coast Watershed Association and community partners. Tools, snacks, and trash bags provided. Instruction on goals, work areas, safety, and plant ID included. Weeds piled on-site to decay naturally; all trash removed.

SUN JULY 6 Annual Fifth of July Clean Up 2026

Time: 10:00 AM – 12:00 PM

Location: Big Game Fishing — 1080 Iredale St, Hammond, OR

TUE JULY 14 Adopt-a-Highway Clean Up

Board Members only event
